

## **USER MANUAL – JUVENILE JUSTICE INFORMATION SYSTEM**

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**वापरकर्ता मॅनुअल - ज्युवेनाईल जस्टिस इन्फॉर्मेशन सिस्टम**

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## 1. Steps for Log-in into the System सिस्टिम मध्ये लॉग-इन करण्यासाठी चरण

- URL for accessing JJB Application is "jjis.maharashtra.gov.in" and all users will select Application login as per below screen.
- जुवेनाईल जस्टिस बोर्ड ॲप्लिकेशन मध्ये लॉग इन करण्याकरिता सर्व युजर्सनी "jjis.maharashtra.gov.in" या युआरएल चा वापर करणे आवश्यक आहे.



- Once user visits the given option, login screen will be displayed.
- दिलेल्या यूआरएलला युजर ने भेट दिल्यानंतर खालील स्क्रीन प्रदर्शित होईल.
- User needs to enter the User name, Password and CAPTCHA to login through the application.
- युजर ने युजरनेम, पासवर्ड आणि कॅप्चा एंटर करून Log in बटणावर क्लिक करणे गरजेचे आहे.



Note: Do not share your login credentials with anyone.  
टीप: आपले लॉगिन क्रेडेन्शियल्स कोणाशीही शेअर करू नका

## Step 1: Login Form

### पायरी १: लॉगिन अर्ज

- Child Welfare Police Officer will Log-in in to the system with valid credentials to fill the Social Background Report.
- बाल कल्याण पोलिस अधिकारी बालकाचा सोशल बॅकग्राउंड रिपोर्ट भरण्यासाठी त्यांना देण्यात आलेल्या युजर नेम आणि पासवर्ड चा योग्य वापर करून सिस्टम मध्ये लॉग इन करतील.

Not secure | wcdjjb.mahaonlinegov.in

Juvenile Justice Information System (JJIS)  
Government of Maharashtra

**Login Form**

username: cwpomumbai

password: \*\*\*\*\*

Captcha: DAGLH

Refresh: Enter the text you see above: DAGLH

Buttons: Log in, Lost your password?, Registration

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## Step 2: Home Screen

### पायरी २: मुख्यपृष्ठ

- Once the Officer logs in, he/she shall be redirected to the Home page as below.
- अधिकाऱ्यांचे लॉग इन झाल्यावर त्यांना खालील होम पेज दिसेल.

Welcome,  
CWPO\_519\_AzadMaidan

Juvenile Justice Information System

Case Details

Details	Case Number	FIR/DD No	Name of Child	Social Background Report Date
<a href="#">View</a>	JJB/MUM/2020/FEB/03/000001	fir111	hrth	03-02-2020 17:18:37
<a href="#">View</a>	JJB/MUM/2020/FEB/03/000002	6425	Ganesh	03-02-2020 17:27:35
<a href="#">View</a>	JJB/MUM/2020/FEB/03/000003	5454	aniket	03-02-2020 17:28:54
<a href="#">View</a>	JJB/MUM/2020/FEB/04/000004	64646	Ram	04-02-2020 11:06:35
<a href="#">View</a>	JJB/MUM/2020/FEB/05/000005	fghfgh	gfngf	05-02-2020 15:26:09
<a href="#">View</a>	JJB/MUM/2020/FEB/11/000006	fgdtgf	gfngfngfngf	11-02-2020 14:57:32
<a href="#">View</a>	JJB/MUM/2020/FEB/12/000007	325	ankush	12-02-2020 11:47:27
<a href="#">View</a>	JJB/MUM/2020/FEB/12/000009	sdsd	b	12-02-2020 15:53:51
<a href="#">View</a>	JJB/MUM/2020/FEB/13/000010	523	Suraj	13-02-2020 10:35:12
<a href="#">View</a>	JJB/MUM/2020/FEB/14/000011	325	santosh	14-02-2020 11:09:51

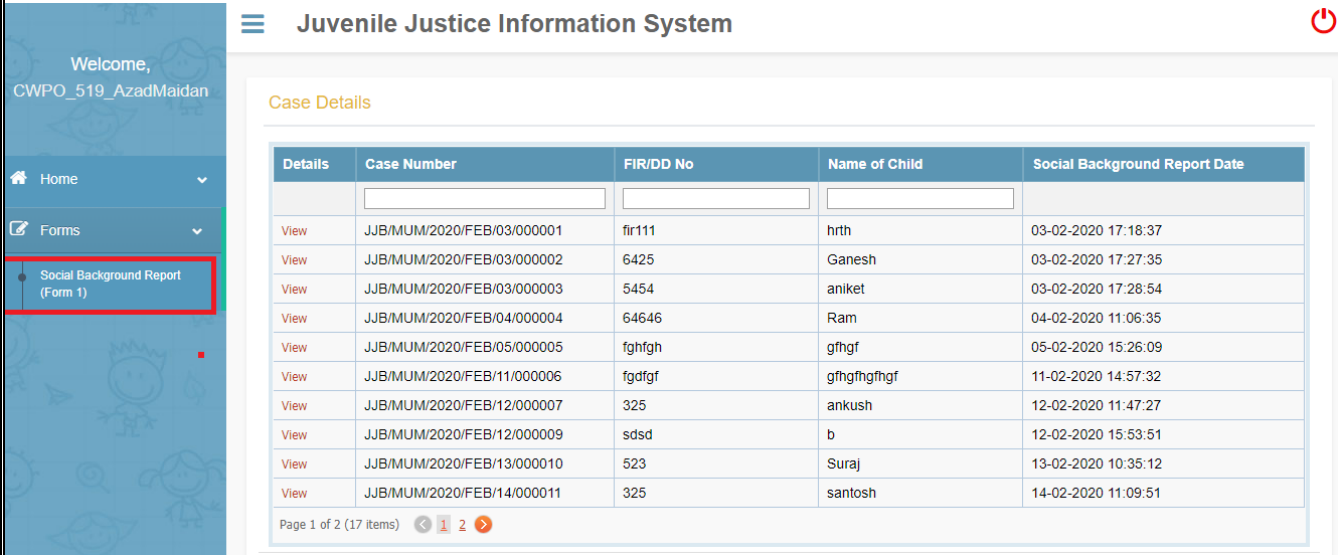
Page 1 of 2 (17 items)

## 2. Steps to be followed by Child Welfare Police Officer बालकल्याण पोलिस अधिकाऱ्यासाठी पुढील पायऱ्या

### Step 1: Social Background Report Menu

#### पायरी १: सामाजिक पार्श्वभूमी अहवाल मेनू

- Child Welfare Police Officer will first click on "Social Background Report (Form1)".
- बालकल्याण पोलिस अधिकाऱ्यास प्रथम "सामाजिक पार्श्वभूमी अहवाल (अर्ज १)" वर क्लिक करावे लागेल.



The screenshot displays the Juvenile Justice Information System interface. The left sidebar contains a navigation menu with the following items: Home, Forms, and Social Background Report (Form 1). The 'Social Background Report (Form 1)' item is highlighted with a red border. The main content area shows a table titled 'Case Details' with the following columns: Details, Case Number, FIR/DD No, Name of Child, and Social Background Report Date. The table contains 11 rows of data, each with a 'View' link in the 'Details' column.

Details	Case Number	FIR/DD No	Name of Child	Social Background Report Date
<a href="#">View</a>	JJB/MUM/2020/FEB/03/000001	fir111	hrth	03-02-2020 17:18:37
<a href="#">View</a>	JJB/MUM/2020/FEB/03/000002	6425	Ganesh	03-02-2020 17:27:35
<a href="#">View</a>	JJB/MUM/2020/FEB/03/000003	5454	aniket	03-02-2020 17:28:54
<a href="#">View</a>	JJB/MUM/2020/FEB/04/000004	64646	Ram	04-02-2020 11:06:35
<a href="#">View</a>	JJB/MUM/2020/FEB/05/000005	fgfhgh	ghgh	05-02-2020 15:26:09
<a href="#">View</a>	JJB/MUM/2020/FEB/11/000006	fgdfgf	ghghghghgh	11-02-2020 14:57:32
<a href="#">View</a>	JJB/MUM/2020/FEB/12/000007	325	ankush	12-02-2020 11:47:27
<a href="#">View</a>	JJB/MUM/2020/FEB/12/000009	sdsd	b	12-02-2020 15:53:51
<a href="#">View</a>	JJB/MUM/2020/FEB/13/000010	523	Suraj	13-02-2020 10:35:12
<a href="#">View</a>	JJB/MUM/2020/FEB/14/000011	325	santosh	14-02-2020 11:09:51

### Step 2: Social Background Report (Form1)

#### पायरी २: सामाजिक पार्श्वभूमी अहवाल (अर्ज १)

- After clicking on "Social Background Report (Form1)" within menu "Forms", CWPO shall be redirected to the Form.
- "Social Background Report (Form1)" वर क्लिक केल्यानंतर सीडब्ल्यूपीओ अर्जावर पुनर्निर्देशित केले जाईल.
- The CWPO is required to enter information under following fields.
- सीडब्ल्यूपीओ यांना खाली दिलेल्या फिल्ड्स मध्ये माहिती एंटर करणे (enter) आवश्यक आहे
  - Submitted before the Juvenile Justice Board - This is a Mandatory field.
  - बाल न्याय मंडळासमोर सबमिट केले - हा रकाना अनिवार्य आहे.

- FIR/DD no - This is a Mandatory field.
- एफआयआर / डीडी क्र - हा रकाना अनिवार्य आहे.
  
- U/Section - This is a Mandatory field.
- यू/ विभाग हा रकाना अनिवार्य आहे.
  
- Date and time of FIR/DD - This is a Mandatory field.
- एफआयआर / डीडीची तारीख आणि वेळ हा रकाना अनिवार्य आहे.
  
- Police station - This is a Mandatory field.
- पोलीस चौकी - हा रकाना अनिवार्य आहे.

- State, District will be auto-filled based on police station selected in the previous input.
- मागील रकान्यामध्ये निवडलेल्या पोलीस चौकीच्या आधारे राज्य, जिल्हा हे फिल्ड्स ऑटोफिल होतील.

- Name of Inspection Officer. – This is Mandatory field
- तपासणी अधिकाऱ्याचे नाव - हा रकाना अनिवार्य आहे.

- Details of Child in Conflict with Law (CCL)-
- चाईल्ड इन कॉन्फ्लिक्ट विथ लॉ. तपशील (CCL) सीसीएल-

- Name of Child is mandatory field along with another commonly referred name as Non-Mandatory.
- मुलाचे नाव हा रकाना अनिवार्य असून, commonly reffered name हे फिल्ड अनिवार्य नाही.
  
- Name of Father/Mother/Guardian /: Non-Mandatory field.
- वडिलांचे / आईचे / पालकांचे नाव हा रकाना अनिवार्य नाही.
  
- Age of the child is Mandatory. If Date of Birth is known then he/she shall select the option button.
- मुलाचे वय अनिवार्य आहे जर जन्मतारीख माहित असेल तर पर्यायी बटण निवडा.
  
- Gender of the child is Mandatory input.
- मुलाचे लिंग अनिवार्य रकाना आहे.

- Address of the child is Mandatory along with Mobile no and Email ID as Non-Mandatory input.
- मुलाचा पत्ता हे फिल्ड अनिवार्य असून, मोबाईल क्रमांक व ई-मेल हे फिल्ड्स अनिवार्य नाही आहेत.

- Other Details of Child in Conflict with Law (CCL).

- चाईल्ड इन कॉन्फ्लिक्ट विथ लॉ. चे इतर तपशील (CCL).

- Religion is Mandatory field, if Religion is not listed in Drop-down list then CWPO has to select "other" and mention the details in the text box provided.

- धर्म अनिवार्य रकाना आहे, जर धर्म खालील सूचीमध्ये दिलेला नसेल तर सीडब्ल्यूपीओने दिलेला "other" हा पर्याय सिलेक्ट करावा. इतर धर्म लिहिण्यासाठी, टेक्स्ट बॉक्स ची सुविधा देण्यात आली आहे

- CWOP will select yes/no option if child has any disability.

- जर मुलाला काही अपंगत्व असेल तर सीडब्ल्यूपीओ होय / नाही पर्याय निवडेल.

- Disability type field is Mandatory, if the child has any kind of disability. Incase if the child is having any other type of disability other than which is provided in the drop-down list, then CWPO will specify the details in the provided input box.

- मुलास कोणतेही अपंगत्व असल्यास, अपंगत्व प्रकार हे फिल्ड अनिवार्य असेल. जर ड्रॉप-डाऊन सूचीत प्रदान केलेल्या व्यतिरिक्त मुलास अपंगत्व असेल तर, सीडब्ल्यूपीओ अन्य पर्याय निवडेल आणि प्रदान केलेल्या अनिवार्य इनपुट बॉक्समध्ये माहिती enter करेल.

- After filling all the above details, CWPO has to click on "Save as Draft" button to proceed further.

- वरील सर्व माहिती भरल्यानंतर सीडब्ल्यूपीओला पुढे जाण्यासाठी "सेव्ह ड्राफ्ट" बटणावर क्लिक करावे लागेल.

- A unique **Case ID** is generated once all the information is saved successfully.

- माहिती यशस्वीरित्या सेव्ह झाल्यावर युनिक केस आयडी तयार होतो



Welcome,  
CWPO\_519\_AzadMaidan

- Home
- Forms

Save as Draft Go to Next step

Case Number.: JJB/MUM/2020/JUN/15/000026

FORM 1

[See rules 8 (1), 8 (5)]

SOCIAL BACKGROUND REPORT- (To be submitted by Child Welfare Police Officer)

Submitted before the Juvenile Justice Board:*	<input type="radio"/> FIR No. <input type="radio"/> ODD No. <input type="radio"/> First Information Report No.*	U/ Sections:*
<input type="text" value="JJB_MUMBAI"/>	<input type="text" value="12345"/>	<input type="text" value="XYZ"/>
Date of FIR/ DD:*	Time of FIR/ DD:*	Police Station:*
<input type="text" value="02/06/2020"/>	<input type="text" value="09:18 AM"/>	<input type="text" value="AzadMaidan, Esplaned Building, Ground Floor"/>
State:	District:*	Name of Inspection Officer:*
<input type="text" value="MAHARASHTRA"/>	<input type="text" value="Mumbai City"/>	<input type="text" value="ABC"/>
Name of CWPO:	<input type="text" value="VASANT VAKHARE"/>	

Details of Child in Conflict with Law(CCL)

1 Name of the Child:*	Other commonly referred name:
<input type="text" value="ABC"/>	<input type="text" value="ABC"/>

2. Name of Mother/Father/Guardian

<input type="checkbox"/> Name of Father:*	<input type="checkbox"/> Name of Mother*	
<input type="text"/>	<input type="text"/>	
<input type="checkbox"/> Name of Guardian*	Name of Guardian 2:	Name of Guardian 3:
<input type="text"/>	<input type="text"/>	<input type="text"/>

3.  DOB  AGE

Age*	Gender:*
<input type="text" value="15"/>	<input type="text" value="Male"/>

4. Address

Name Of Building/House No:*	Street:*	Land Mark:*
<input type="text" value="ABC"/>	<input type="text" value="ABC"/>	<input type="text" value="ABC"/>
Locality:*	State:*	District:*
<input type="text" value="ABC"/>	<input type="text" value="MAHARASHTRA"/>	<input type="text" value="Bhandara"/>
Taluka:*	Village:	Pincode:*
<input type="text" value="Lakhandur"/>	<input type="text" value="Dahegaon"/>	<input type="text" value="400104"/>
MobileNo:	Emailid:	
<input type="text" value="9667664463"/>	<input type="text" value="ABC@GMAIL.COM"/>	

Other Details of Child in Conflict with Law(CCL)

5 Religion:*	Caste:*
<input type="text" value="Hindu"/>	<input type="text" value="OPEN"/>
6 Whether child has any disability:*	
<input type="text" value="No"/>	

Save as Draft Go to Next step



### Step 3: Family Details

#### पायरी ३: (कौटुंबिक तपशील)

- After clicking on "Go to Next Step", CWPO needs to fill in the family details of the child incase if these details are available. Below are the inputs if family details are available. Click on Add Button to fill family details as shown in picture.
- Go to Next Step या बटणवर क्लिक केल्यानंतर मुलांचे कौटुंबिक तपशील (Family details) असल्यास सीडब्ल्यूपीओला पुढील प्रमाणे माहिती भरावी लागेल. पिक्चर मध्ये दाखविल्या प्रमाणे family details भरण्यासाठी Add बटणावर क्लिक करावे
  - Name- This is mandatory field.  
➤ नाव हा रकाना अनिवार्य आहे.
  - Relationship – Relationship with child is Mandatory input.  
➤ संबंध - मुलाशी संबंध हे अनिवार्य रकाना आहे.
  - Age – Age of family member is Mandatory field.  
➤ वय - कुटुंबातील सदस्याचे वय अनिवार्य रकाना आहे.
  - Sex – This is Mandatory field  
➤ लिंग - हा रकाना अनिवार्य आहे

- Education, Occupation, Annual Income, Health Status, History of Mental illness and Addiction are Non-Mandatory fields.
- शिक्षण, व्यवसाय, वार्षिक उत्पन्न, आरोग्याची स्थिती, मानसिक आजाराचा इतिहास आणि व्यसन हे अनिवार्य रकाने नाहीत.

Welcome, CWPO\_519\_AzadMaidan  
**Juvenile Justice Information System**  
 Case Number.: JJB/MUM/2020/JUN/15/000026

**7 Family Details:**

Name	Relationship	Age	Sex	Education	Occupation	Annual Income	HealthStatus	History of Mental illness	Addiction	Other Details
------	--------------	-----	-----	-----------	------------	---------------	--------------	---------------------------	-----------	---------------

Welcome, CWPO\_519\_AzadMaidan  
**Juvenile Justice Information System**  
 Case Number.: JJB/MUM/2020/JUN/15/000026

**7 Family Details:**

**7 Family Details:**

Name\*  Relationship\*

Age\*

Sex\*  Education

Occupation  Annual Income

HealthStatus  History of Mental illness

Addiction

**Step 4:** Click on "Add" to add more details or else click on "Go to Next Step" if the details of family members are added into the system.

**पायरी ४:** (जर कुटुंबात उपलब्ध असलेल्या सर्व सदस्यांची माहिती सिस्टिम मध्ये समाविष्ट केली गेली असेल तर सीडब्ल्यूपीओ "Go to Next Step" या बटणवर क्लिक करेल).

Welcome,  
CWPO\_519\_AzadMaidan

Juvenile Justice Information System

Case Number.: JJB/MUM/2020/JUN/15/000026

7 Family Details:

Name	Relationship	Age	Sex	Education	Occupation	Annual Income	HealthStatus	History of Mental illness	Addiction	Other Details
ABC	Brother	15	M	Diploma	Service	400000	Fine	no	no	Delete

ADD Go to Previous Step Go to Next Step

## Step 5: Other details

### पायरी ५: (इतर तपशील)

- Next page will appear on the screen, where descriptive input boxes are provided for the information regarding "Reason for Leaving Home" and "History of Family Offences". These fields are Non-Mandatory.
- पुढील पेज स्क्रीनवर दिसून येईल, जेथे "घर सोडण्याचे कारण" आणि "कौटुंबिक गुन्ह्यांचा इतिहास" यासंबंधी माहितीसाठी वर्णनात्मक इनपुट बॉक्स प्रदान केला आहे, हा रकाना अनिवार्य नाही.
- Habits of the child can be entered in two groups. User can also enter multiple habits of the child.
- मुलाच्या सवयी दोन गटात प्रविष्ट केल्या जाऊ शकतात. युजर, मुलाच्या एका पेक्षा जास्त सवयी एंटर करू शकतो.
- Yes/No options are provided to capture the employment details of the child if any.
- मुलाच्या रोजगाराची माहिती असल्यास त्यासाठी होय / नाही पर्याय निवडा.

Welcome,  
CWPO\_519\_AzadMaidan

Home

Forms

Juvenile Justice Information System



Case Number.: JJB/MUM/2020/JUN/15/000026

8 Reasons for Leaving home:

9 History of Family Offences:

10.1 Habbit A:\*

- Smoking
- Alcohol consumption
- Drug use (specify)
- Gambling
- Begging
- Smoking
- Alcohol consumption
- Drug use (specify)
- Gambling
- Begging
- Any other (mobile games, internet surfing, etc.)
- None

10.2 Habbit B:\*

- Watching TV/movies
- Playing indoor/ outdoor games
- Reading books
- Drawing/painting/acting/singing
- Any other
- Watching TV/movies
- Playing indoor/ outdoor games
- Reading books
- Drawing/painting/acting/singing
- Any other
- None

11. Is Employee

Go to Previous Step

Save as Draft

Go to next Step

Welcome,  
CWPO\_519\_AzadMaidan

Home

Forms

Juvenile Justice Information System



Case Number.: JJB/MUM/2020/JUN/15/000026

8 Reasons for Leaving home:

9 History of Family Offences:

10.1 Habbit A:\*

- Smoking
- Alcohol consumption
- Drug use (specify)
- Gambling
- Begging
- Any other (mobile games, internet surfing, etc.)
- None

10.2 Habbit B:\*

- Watching TV/movies
- Playing indoor/ outdoor games
- Reading books
- Drawing/painting/acting/singing
- Any other
- None

Drug Details\*

11. Is Employee

Go to Previous Step

Save as Draft

Go to next Step

## Step 6: Child education Details

### पायरी ६: (बाल शिक्षण तपशील)

- On click of "Go to Next Step" CWPO shall enter child educational details. These fields are Mandatory.
- "Go to Next Step" वर क्लिक केल्यावर सीडब्ल्यूपीओ मुलाचे शैक्षणिक माहिती भरतील, हे फिल्ड्स अनिवार्य आहेत.
- Selection of Majority of friends is Mandatory in following manner –
- बहुतेक मित्रांची निवड खालील प्रकारे अनिवार्य आहे –
  - a. Educated (शिक्षित) – Illiterate (निरक्षर)
  - b. The same age group (समान वयोगट) – Older in age (ओल्डर इन एज) – Younger in age (तरुण वयात)
  - c. Same sex (समान लिंग) – Opposite sex – (विरुद्ध लिंग)
  - d. Addicts (व्यसनी) – With criminal background (गुन्हेगारी पार्श्वभूमीसह)
- Selection of Yes/No option is Mandatory for "Whether the child has been subjected to any form of abuse". If Yes, following inputs are Mandatory –
- "मुलाकडून कोणत्याही प्रकारचे गैरवर्तन करण्यात आले आहे की नाही" यासाठी होय / नाही हा पर्याय अनिवार्य आहे. जर होय असेल, तर खालील माहिती अनिवार्य आहेत -
  - a. Verbal Abuse (शिवीगाळ) - Yes/No (होय / नाही)
  - b. Physical Abuse (शारिरीक शोषण) – Yes/No (होय / नाही)
  - c. Sexual Abuse (लैंगिक शोषण) – Yes/No (होय / नाही)
  - d. Other (इतर) – If any. (इतर माहिती होय / नाही)
- Selection of Yes/No option is Mandatory for "Whether the child is a victim of any offence". If yes, description of offence is Mandatory to enter.
- "मूल कोणत्याही गुन्ह्यामुळे पीडित आहे की नाही" यासाठी हो / नाही हा पर्याय अनिवार्य आहे. होय असल्यास, गुन्ह्या बद्दल अधिक माहिती देणे अनिवार्य आहे.
- Selection of Yes/No option is Mandatory for "Whether the child is used by any gangs or adults or group of adults or has been used for drug peddling".
- मुलाचा वापर जर कोणत्याही टोळीने किंवा प्रौढांनी किंवा प्रौढांच्या गटाने केला असेल किंवा ड्रग पेडलिंगसाठी वापरला गेला असेल" तर या माहिती साठी होय / नाही हा पर्याय अनिवार्य आहे.
- Non-Mandatory descriptive text boxes are provided for
- अनिवार्य वर्णनात्मक टेक्स्ट बॉक्स ची सुविधा खाली दिलेल्या फिल्ड्स साठी देण्यात आली आहे

- a. Reason for alleged offence such as parental neglect or over protection, peer group influence  
पालकांचे दुर्लक्ष किंवा जास्त संरक्षण, पीअर ग्रुप इन्फ्लुएन्स (समूह प्रभाव) यासारख्या गुन्ह्याचे कारण.
- b. Circumstances in which the child was apprehended  
ज्या परिस्थितीत मुलाला पकडले गेले.
- c. Details of articles recovered from the child:  
मुलाकडून मिळालेल्या वस्तूंचा तपशील.
- d. Alleged role of the child in the offence  
गुन्ह्यात मुलाची आरोपित भूमिका.
- e. Suggestions of Child Welfare Police Officer  
बालकल्याण पोलिस अधिकाऱ्यांच्या सूचना.

- After filling all the information, CWPO can preview the form by clicking on "Preview" button.
- सर्व माहिती भरल्यानंतर सीडब्ल्यूओपी "पूर्वावलोकन" (Preview) बटणावर क्लिक करून अर्जाचे पूर्वावलोकन करेल.
- If required, CWPO can also "Go to Previous Page" to edit the information before final submission.
- आवश्यक असल्यास, अंतिम सबमिशनपूर्वी माहिती एडिट करण्यासाठी सीडब्ल्यूओपीओ "Go to Previous Page" या बटणावर क्लिक करू शकतात.

Welcome,  
CWPO\_519\_AzadMaidan

Home

Forms

Case Number.: JJB/MUM/2020/JUN/15/000026

13 The details of education of child:\*

Studied Up to Standard

Standard Name:\*

Studied up to 5th

15 The details of the school in which studied last:\*

Private management

16 Vocational training (including mechanic, electrician, etc.), if any:

XYZ

17 Majority of the friends are\*

Educated  Illiterate  The same age group  Older in age  Younger in age   
Same sex  Opposite sex  Addicts  With criminal background

18 Whether the child has been subjected to any form of abuse:\*

No

19 Whether the child is a victim of any offence:\*

No

20 Whether the child is used by any gangs or adults or group of adults or has been used for drug peddling:\*

No

19 Whether the child is a victim of any offence:\*

No

20 Whether the child is used by any gangs or adults or group of adults or has been used for drug peddling:\*

No

21 Reason for alleged offence such as parental neglect or over protection, peer group influence etc:

XYZ

22 Circumstances in which the child was apprehended:

XYZ

23 Details of articles recovered from the child:

XYZ

24 Alleged role of the child in the offence:

XYZ

25 Suggestions of Child Welfare Police Officer:

XYZ

Name of CWPO:\*

VASANT VAKHARE

Designation:\*

PI

Badge No.:\*

0

Go to Previous Step

Save as Draft

Preview

## Step 7: Preview

### पायरी ७: (पूर्वावलोकन)

- Click on "Final Submit" as shown in below image to forward the form to "Juvenile Justice Board"
- "जुवेनाईल जस्टिस बोर्ड" कडे अर्ज पुढे पाठविण्यासाठी खालील प्रतिमेमध्ये दाखवल्याप्रमाणे "सबमिट बटणावर क्लिक करा."

Welcome,  
CWPO\_519\_AzadMaidan

Home  
Forms

### Juvenile Justice Information System

Case Number: JJB/MUM/2020/JUN/16/000027

#### FORM 1

[See rules 8 (1), 8 (5)]  
SOCIAL BACKGROUND REPORT- (To be submitted by Child Welfare Police Officer)

Applicant Photo

#### Personal Details

Submitted before the Juvenile Justice Board: JJB\_MUMBAI  
Date of FIR/ DD: 01/06/2020  
State: MAHARASHTRA  
District: MUMBAI CITY

First Information Report No.\*: 12345  
Time of FIR/ DD: 10:54

U/ Sections: XYZ  
Police Station: AZADMAIDAN, ESPLANED BUILDING, GROUND FLOOR, NEAR BMC HEAD OFFICE, MAHAPALIKA MARG

Name of Inspection Officer: ABC  
Name of CWPO: VASANT VAKHARE

#### Details of Child in Conflict with Law (CCL)

1 Name of the Child: ABC  
Name of Mother: XYZ  
Name of Guardian 1: XYZ  
Gender: MALE  
Mobile No: 9664564468  
4 Address: Name Of Building/House No: XYZ, Locality: XYZ, Taluka: MUMBAI CITY, 5 Religion: HINDU

Other commonly referred name: ABC

Name of Father: XYZ  
Name of Guardian 2: XYZ  
3. Date of birth of Child : --  
Emailid: --

Name of Guardian 3: XYZ  
Age: 15  
Land Mark: XYZ  
District: MUMBAI CITY  
Village: --  
Pincode: 400104  
6 Whether child has any disability: NO

#### 7 Family Details:

Name	Relationship	Age	Sex	Education	Occupation	Annual Income	HealthStatus	History of Mental illness	Addiction
ABC	FATHER	15	MALE	DIPLOMA	SERVICE	0			
ABC	FATHER	15	MALE	DIPLOMA	SERVICE	213123	FINE		

#### Other Details

8 Reasons for Leaving home: XYZ  
10.1 Habit A: SMOKING : ALCOHOL CONSUMPTION : DRUG USE (SPECIFY) : XYZ  
10.2 Habit B: WATCHING TV/MOVIES : PLAYING INDOOR/ OUTDOOR GAMES :

9 History of Family Offences: XYZ

#### 12 Details of income utilization:

Is Employee? NO  
b) For gambling --  
e) For smoking --

11. Employment Details, if any --  
c) For alcohol --

Sent to family to meet family need:  
a) For dress materials --  
d) For drug --

#### 13 The details of education of child:

Education Name: ILLITERATE  
14 Currently Studying In: --  
15 The details of the school in which studied last: --  
Verbal Abuse: --  
Others: --  
20 Whether the child is used by any gangs or adults or group of adults or has been used for drug peddling: NO  
24 Alleged role of the child in the offence: XYZ  
Designation: PI

Religious Name: --  
16 Vocational training (including mechanic, electrician, etc.), if any: XYZ  
Physical Abuse: --  
19 Whether the child is a victim of any offence: NO  
21 Reason for alleged offence such as parental neglect or over protection, peer group influence etc: XYZ  
25 Suggestions of Child Welfare Police Officers: XYZ  
Badge No.: 0

Standard Name: --  
17 Majority of the friends are EDUCATED  
18 Whether the child has been subjected to any form of abuse: NO  
Sexual Abuse: --  
Offence Description: --  
22 Circumstances in which the child was apprehended: XYZ  
23 Details of articles recovered from the child: XYZ  
Name of CWPO: VASANT VAKHARE

Further Procedure to be taken Child to be produced immediately before Juvenile Justice Board/ Child to be produced before Juvenile Justice Board with Charge sheet

Signed by  
Principal Magistrate Member1/ Member2

Go to Previous Step Final Submit

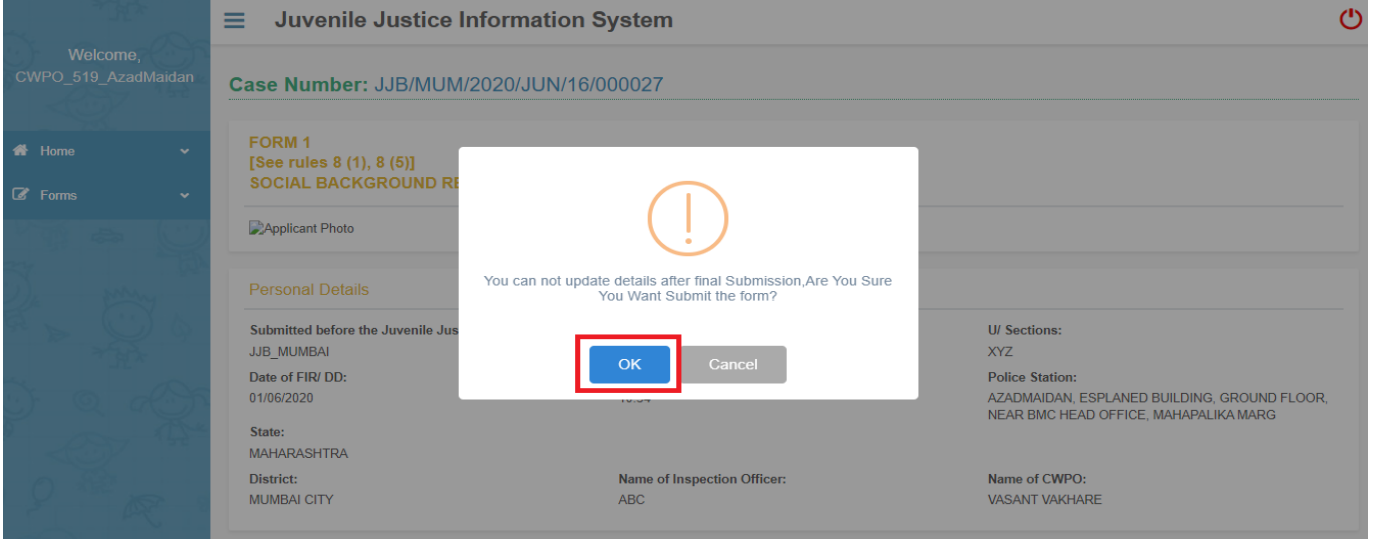
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## Step 8: Confirmation Pop-UP

### पायरी ८: पुष्टीकरण पॉप-अप

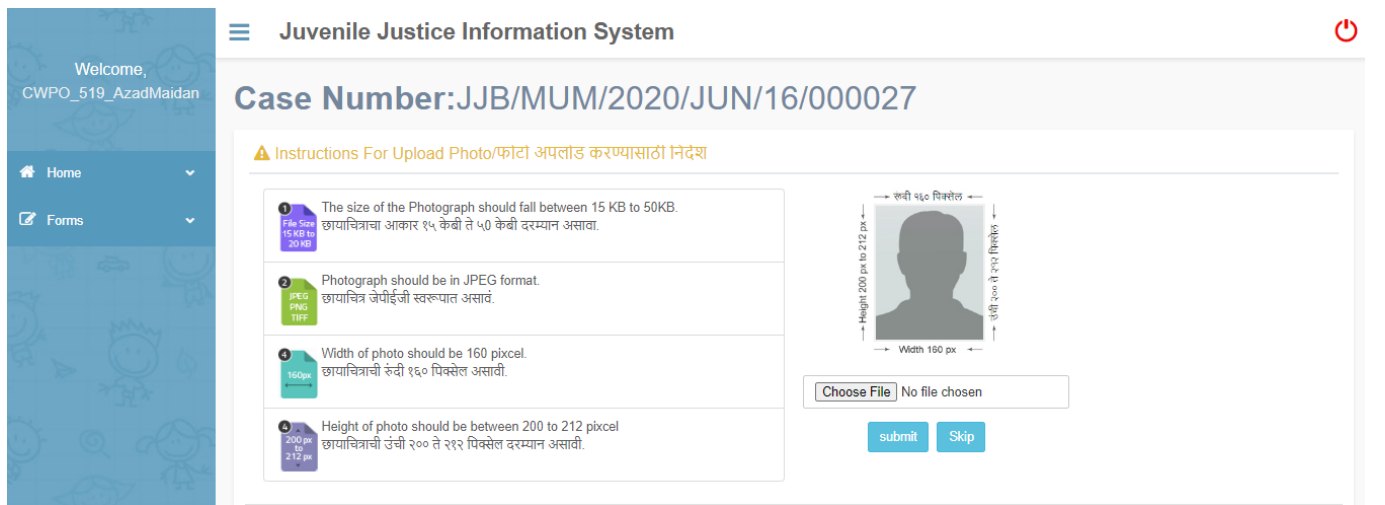
- As shown below, a Confirmation pop-up appears on the screen – Click on "OK" to submit the form or else click on "Cancel" to cancel.
- स्क्रीनवर कन्फर्मेशन पॉप-अप दिसेल - "अंतिम सबमिशन नंतर माहिती अपडेट करू शकत नाही, तुम्हाला फॉर्म सबमिट करायची खात्री असल्यास OK बटणावर क्लिक करा.



## Step 9: Upload Photo

### पायरी ९ : (फोटो अपलोड करा)

- On click of "OK", user will be redirected to the "Upload Photo" screen as shown below –  
ओके बटणावर क्लिक केल्यानंतर युजर ला खाली दर्शविलेल्या स्क्रीनवर फोटो अपलोड करावा लागेल.



- CWPO needs to click on "Choose File" to browse the file from computer and then click on "Submit".
- कॉम्प्युटर वरून फाइल ब्राउझ करण्यासाठी सीडब्ल्यूपीओला "फाइल निवडा" वर क्लिक करणे आवश्यक आहे, फाइल निवडून मग "सबमिट" वर क्लिक करावे.

- If the photo is not available, CWPO can skip this step.
- फोटो उपलब्ध नसल्यास, सीडब्ल्यूपीओ ही पायरी वगळू शकते.

### **Step 10: Upload Documents**

#### **पायरी १०: (कागदपत्र अपलोड करा)**

- Once the photo is uploaded, CWPO shall be redirected to the upload document screen where he/she can upload any supporting documentation if available. This step can be skipped if no documents are available.
- एकदा फोटो अपलोड झाल्यानंतर, सीडब्ल्यूपीओला अपलोड डॉक्युमेंट स्क्रीनवर पुनर्निर्देशित केले जाईल जिथे तो / ती (युजर) डॉक्युमेंट अपलोड करू शकेल. कोणतीही कागदपत्रे उपलब्ध नसल्यास ही पायरी वगळली जाऊ शकते.

☰ **Juvenile Justice Information System** 🔌

Welcome, CWPO\_519\_AzadMaidan

**Case Number:** JJB/MUM/2020/JUN/16/000027

**Upload Documents**

Document Description \*

Remaining Characters: 100

Select Document\*

No file chosen

No Data Found

☰ **Juvenile Justice Information System** 🔌

Welcome, cwpo519mbia

**Case Number:** JJB/MUM/2020/JUN/15/000026

**Upload Documents**

Document Description \*

Remaining Characters: 100

Select Document\*

No file chosen

Document	Updated By	Uploaded On	View Document
Supporting Document	Kunal Mishra	12-12-2019 13:11:51	<input type="button" value="View"/>

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☰ **Juvenile Justice Information System** 🔌

Welcome, CWPO\_519\_AzadMaidan

**Case Number:** JJB/MUM/2020/JUN/16/000027

SOCIAL BACKGROUND REPORT (FORM1)

UPLOAD DOCUMENTS

VIEW SOCIAL BACKGROUND REPORT (FORM1)

UPLOAD PHOTO

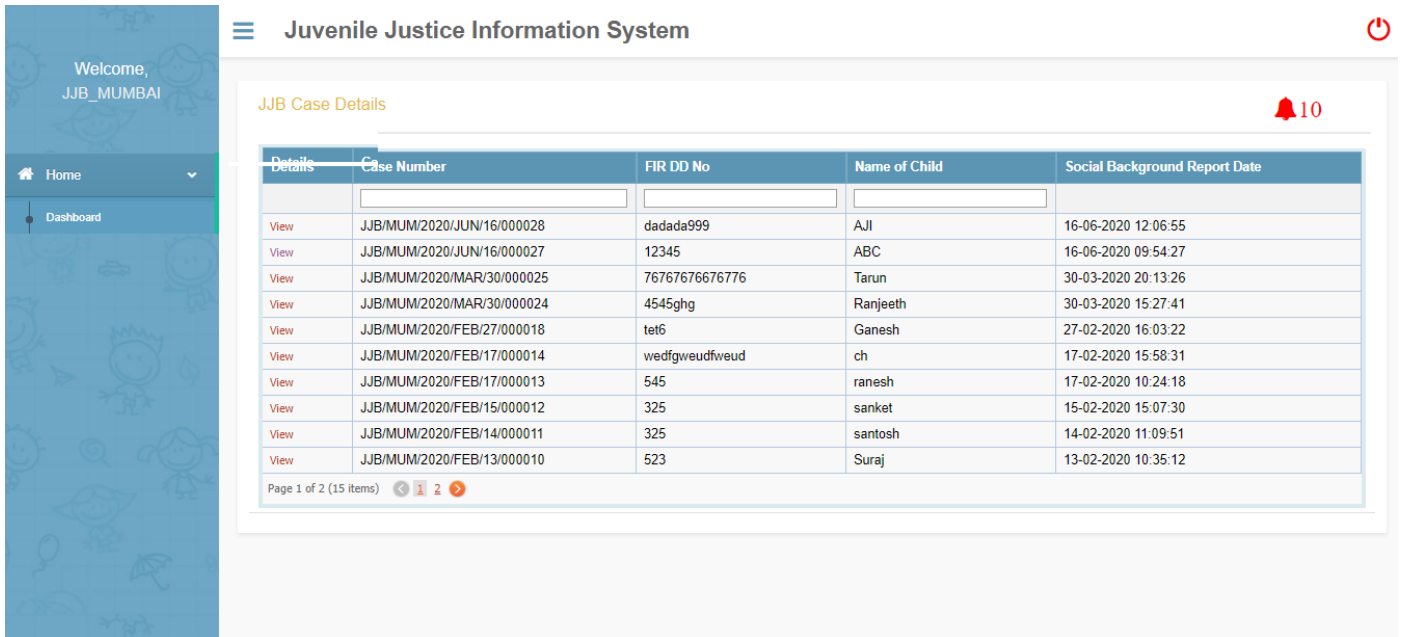
### 3. Steps to be followed by Juvenile Justice Board जुवेनाईल जस्टिस बोर्ड साठी पुढील पायऱ्या

**Step 1:** Juvenile Justice Board will log-in into the system with valid credentials and CAPTCHA.

**पायरी १:** जुवेनाईल जस्टिस बोर्ड योग्य क्रेडेन्शियल्स (युजर नेम, पासवर्ड) आणि कॅप्चासह सिस्टममध्ये लॉग इन करेल.

**Step 2:** After successful log-in, below page will appear on screen.

**पायरी २:** लॉग-इन केल्यानंतर, खालील पेज स्क्रीनवर दिसून येईल.

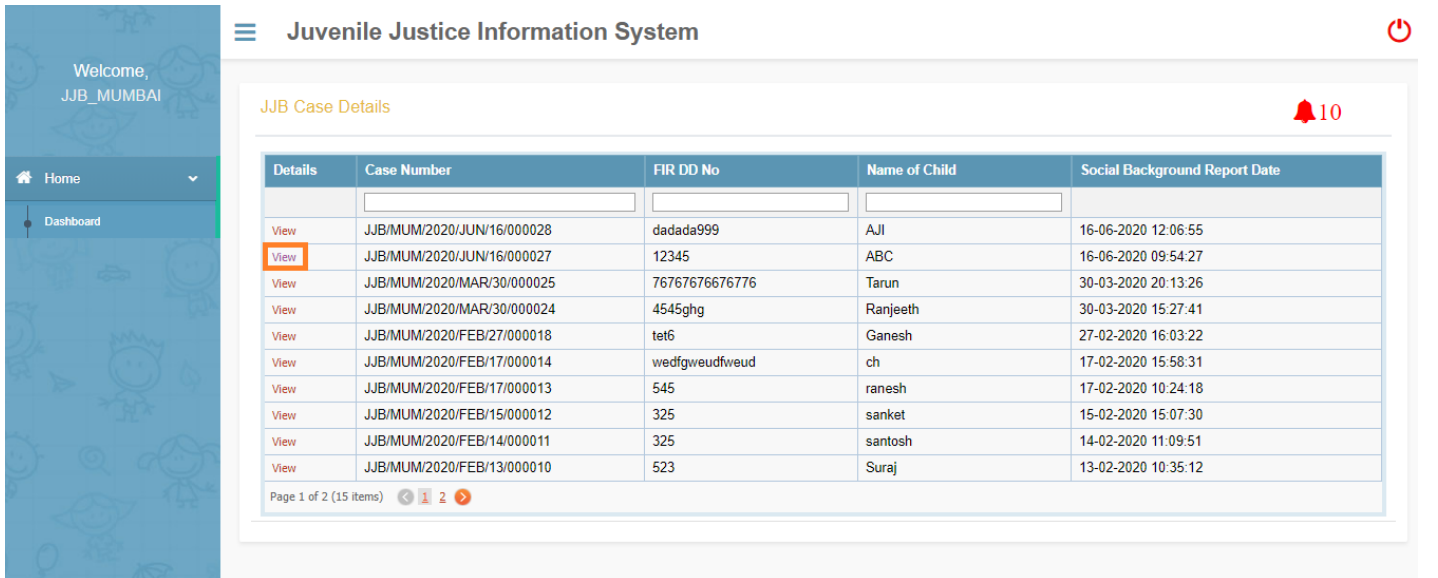


The screenshot shows the Juvenile Justice Information System dashboard. The header includes "Welcome, JJB\_MUMBAI" and "Juvenile Justice Information System". The main content area is titled "JJB Case Details" and features a table with the following columns: Details, Case Number, FIR DD No, Name of Child, and Social Background Report Date. The table contains 10 rows of case data. A "View" link is visible next to the first row.

Details	Case Number	FIR DD No	Name of Child	Social Background Report Date
View	JJB/MUM/2020/JUN/16/000028	dadada999	AJI	16-06-2020 12:06:55
View	JJB/MUM/2020/JUN/16/000027	12345	ABC	16-06-2020 09:54:27
View	JJB/MUM/2020/MAR/30/000025	76767676676776	Tarun	30-03-2020 20:13:26
View	JJB/MUM/2020/MAR/30/000024	4545ghg	Ranjeeth	30-03-2020 15:27:41
View	JJB/MUM/2020/FEB/27/000018	tet6	Ganesh	27-02-2020 16:03:22
View	JJB/MUM/2020/FEB/17/000014	wedfgweudfweud	ch	17-02-2020 15:58:31
View	JJB/MUM/2020/FEB/17/000013	545	ranesh	17-02-2020 10:24:18
View	JJB/MUM/2020/FEB/15/000012	325	sanket	15-02-2020 15:07:30
View	JJB/MUM/2020/FEB/14/000011	325	santosh	14-02-2020 11:09:51
View	JJB/MUM/2020/FEB/13/000010	523	Suraj	13-02-2020 10:35:12

**Step 3:** Juvenile Justice Board user shall click on "View" link to open the case details.

**पायरी ३:** जुवेनाईल जस्टिस बोर्ड युजर ने केसचा तपशील उघडण्यासाठी "View" लिंकवर क्लिक करावे.



The screenshot shows the Juvenile Justice Information System dashboard, similar to the previous one. The "View" link in the first row of the table is highlighted with a red box, indicating the next step in the process.

Details	Case Number	FIR DD No	Name of Child	Social Background Report Date
View	JJB/MUM/2020/JUN/16/000028	dadada999	AJI	16-06-2020 12:06:55
View	JJB/MUM/2020/JUN/16/000027	12345	ABC	16-06-2020 09:54:27
View	JJB/MUM/2020/MAR/30/000025	76767676676776	Tarun	30-03-2020 20:13:26
View	JJB/MUM/2020/MAR/30/000024	4545ghg	Ranjeeth	30-03-2020 15:27:41
View	JJB/MUM/2020/FEB/27/000018	tet6	Ganesh	27-02-2020 16:03:22
View	JJB/MUM/2020/FEB/17/000014	wedfgweudfweud	ch	17-02-2020 15:58:31
View	JJB/MUM/2020/FEB/17/000013	545	ranesh	17-02-2020 10:24:18
View	JJB/MUM/2020/FEB/15/000012	325	sanket	15-02-2020 15:07:30
View	JJB/MUM/2020/FEB/14/000011	325	santosh	14-02-2020 11:09:51
View	JJB/MUM/2020/FEB/13/000010	523	Suraj	13-02-2020 10:35:12

**Step 4:** On click of View, below page appears on the screen.

**पायरी ४:** View वर क्लिक केल्यावर खालील पेज स्क्रीनवर दिसेल.

The screenshot displays the 'Juvenile Justice Information System' interface. On the left, a blue sidebar contains a 'Home' button and a 'Welcome, JJB\_MUMBAI' message. The main content area features a header with the case number 'Case Number: JJB/MUM/2020/JUN/16/000027' and a power icon. Below the header is a grid of 28 buttons, each representing a different legal action or document type. The first button, 'VIEW SOCIAL BACKGROUND REPORT (FORM1)', is highlighted with a green checkmark. The grid is organized as follows:

VIEW SOCIAL BACKGROUND REPORT (FORM1)	CHANGE DETAILS	UPLOAD DOCUMENTS	UNDERTAKING BY PARENT (FORM2)
SUPERVISION ORDER (FORM3)	ORDER FOR PLACING CHILD IN CCI (FORM4)	ORDER FOR SOCIAL INVESTIGATION REPORT (FORM5)	SOCIAL INVESTIGATION REPORT (FORM6) VIEW
BOND TO BE EXCUTED BY PARENT (FORM8)	PERSONAL BOND BY CHILD (FORM9)	CASE MONITORING SHEET (FORM11)	REHABILITATION CARD (FORM14)
RELEASE ORDER (FORM46)	BAIL ORDER	RA TRANSFER ORDER	RETURN OF PROPERTY ORDER
ORDER TO INSTITUTION	MEDICAL ORDER	ORDER TO PUBLIC PROSECUTOR (PP)	ORDER OF CWPO
FINAL ORDER/JUDGEMENT	SEARCH WARRANT	ORDER TO PO	SUPPORT ORDER IN CASE OF ADDICTED CCLS
PROHIBITION OF DISQUALIFICATION CERTIFICATE U/S,24(1)	PRELIMINARY ASSESSMENT ORDER	CASE SUMMARY	

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## Step 5: Change Details

### पायरी ५: तपशील बदला

- Before issuing any order, Juvenile Justice Board user can edit the child details by clicking on "Change Details" tab.
- "Change Details" टॅबवर क्लिक करून कोणताही आदेश जारी करण्यापूर्वी जुवेनाईल जस्टिस बोर्ड युजर मुलाचे तपशील एडिट करू शकतो.

The screenshot displays the Juvenile Justice Information System (JJIS) interface. The top navigation bar includes a hamburger menu, the system name "Juvenile Justice Information System", and a power icon. Below this, the "Case Number" is shown as "JJB/MUM/2020/JUN/16/000027". The main content area is a grid of 28 tabs, each representing a different document or report. The "CHANGE DETAILS" tab is highlighted with an orange border. The tabs are arranged in a grid as follows:

VIEW SOCIAL BACKGROUND REPORT (FORM1)	CHANGE DETAILS	UPLOAD DOCUMENTS	UNDERTAKING BY PARENT (FORM2)
SUPERVISION ORDER (FORM3)	ORDER FOR PLACING CHILD IN CCI (FORM4)	ORDER FOR SOCIAL INVESTIGATION REPORT (FORM5)	SOCIAL INVESTIGATION REPORT (FORM6) VIEW
BOND TO BE EXCUTED BY PARENT (FORM8)	PERSONAL BOND BY CHILD (FORM9)	CASE MONITORING SHEET (FORM11)	REHABILITATION CARD (FORM14)
RELEASE ORDER (FORM46)	BAIL ORDER	RA TRANSFER ORDER	RETURN OF PROPERTY ORDER
ORDER TO INSTITUTION	MEDICAL ORDER	ORDER TO PUBLIC PROSECUTOR (PP)	ORDER OF CWPO
FINAL ORDER/JUDGEMENT	SEARCH WARRANT	ORDER TO PO	SUPPORT ORDER IN CASE OF ADDICTED CCLS
PROHIBITION OF DISQUALIFICATION CERTIFICATE U/S,24(1)	PRELIMINARY ASSESSMENT ORDER	CASE SUMMARY	

The left sidebar contains a "Welcome, JJB\_MUMBAI" message and a "Home" button. The bottom right corner of the interface shows the text "MahaOnline Limited".

- As shown below, details from the Social Background Report will be auto-fetched in the change details page.
- खाली दाखवल्याप्रमाणे सोशल बॅकग्राऊंड रिपोर्ट मधून माहिती चेन्ज डिटेल्स पेज वर ऑटो फेच (स्वयं भरली) केली जाईल.
- Changes can be done in the "Child Details" and it can be submitted into the system.
- "बाल तपशील" मध्ये बदल करता येतात आणि ते सिस्टममध्ये सबमिट केले जाऊ शकतात.

Welcome,  
JJB\_MUMBAI

Juvenile Justice Information System

---

**Case Number.:** JJB/MUM/2020/JUN/16/000027

**FIR/DD No.:**

**U/ Sections:**

---

**Personal Details**

**1 Name of the Child:\***

**Other commonly referred name:**

**Name of Father:\***

**Name of Mother:\***

**Name of Guardian\***

**Name of Guardian 1:\***

**Name of Guardian 2:**

**Name of Guardian 3:**

**Date of birth of Child:**

**Age**

---

**4 Address:**

**Name Of Building/House No.:**

**Street:\***

**Land Mark:\***

**Locality:\***

**State:\***

**District:\***

**Taluka:\***

**Village:**

**Pincode:**

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## Step 6: Case Summary

### पायरी ६ प्रकरण सारांश

- Case summary can be viewed by clicking on the "Case Summary" tab.
- केस सारांश "Case Summary" टॅबवर क्लिक करून पाहिली जाऊ शकते.

The screenshot displays the Juvenile Justice Information System interface. The header includes the text "Juvenile Justice Information System" and a case number "Case Number: JJB/MUM/2020/JUN/16/000027". The main content area is a grid of 28 tabs, each representing a different case-related action. The "CASE SUMMARY" tab is highlighted with a red border. The tabs are arranged in a 7x4 grid:

VIEW SOCIAL BACKGROUND REPORT (FORM1)	CHANGE DETAILS	UPLOAD DOCUMENTS	UNDERTAKING BY PARENT (FORM2)
SUPERVISION ORDER (FORM3)	ORDER FOR PLACING CHILD IN CCI (FORM4)	ORDER FOR SOCIAL INVESTIGATION REPORT (FORM5)	SOCIAL INVESTIGATION REPORT (FORM6) VIEW
BOND TO BE EXECUTED BY PARENT (FORM8)	PERSONAL BOND BY CHILD (FORM9)	CASE MONITORING SHEET (FORM11)	REHABILITATION CARD (FORM14)
RELEASE ORDER (FORM46)	BAIL ORDER	RA TRANSFER ORDER	RETURN OF PROPERTY ORDER
ORDER TO INSTITUTION	MEDICAL ORDER	ORDER TO PUBLIC PROSECUTOR (PP)	ORDER OF CWPO
FINAL ORDER/JUDGEMENT	SEARCH WARRANT	ORDER TO PO	SUPPORT ORDER IN CASE OF ADDICTED CCLS
PROHIBITION OF DISQUALIFICATION CERTIFICATE U/S,24(1)	PRELIMINARY ASSESSMENT ORDER	CASE SUMMARY	

The interface also includes a sidebar with "Welcome, JJB\_MUMBAI" and "Home" options, and a footer with "MahaOnline Limited".



- Following details will be displayed on the Case Summary page.
- पुढील माहिती Case Summary पेज वर दिसून येईल.

**Juvenile Justice Information System**

Welcome, jbmumbai

Home

Case Number: JJB/MUM/2020/JUN/15/000026

**Case Summary**

Case Id : JJB/MUM/2019/DEC/12/000003  
 Name of CCL : Vinayak  
 Age : 12  
 Address : House No 4, LBS Road, Near Super Market, Kurla, Mumbai Suburban, Kurla, Kurla, MAHARASHTRA, 421396  
 FIDDD : 1  
 U/Section : 111  
 Police Station : JJB/MUM/2019/DEC/12/000003  
 Case Status :  
 CWPO : CWPO/MUMBAI  
 ID :  
 PO :  
 CCI :

S/N	Form	Date & Time	User Name	Action Taken
1	Change Details	12-12-2019 13:32:45	JJB/MUMBAI	Changes Personal Updated
2	Document	12-12-2019 13:11:51	CWPO/MUMBAI	Documents Uploaded
3	Form 1	12-12-2019 13:08:22	CWPO/MUMBAI	Form 1 Photograph Uploaded
4	Form 1	12-12-2019 11:35:10	CWPO/MUMBAI	Form 1 Other Details Saved
5	Form 1	12-12-2019 11:35:01	CWPO/MUMBAI	Background Details Saved
6	Form 1	12-12-2019 00:18:59	CWPO/MUMBAI	Form 1 Other Details Saved
7	Form 1	12-12-2019 00:17:49	CWPO/MUMBAI	Form 1 Other Details Saved
8	Form 1	12-12-2019 00:13:29	CWPO/MUMBAI	Background Details Saved
9	Form 1	12-12-2019 00:12:51	CWPO/MUMBAI	Background Details Saved
10	Form 1	12-12-2019 00:06:04	CWPO/MUMBAI	Form 1 Family Details Saved

1.2 Next >

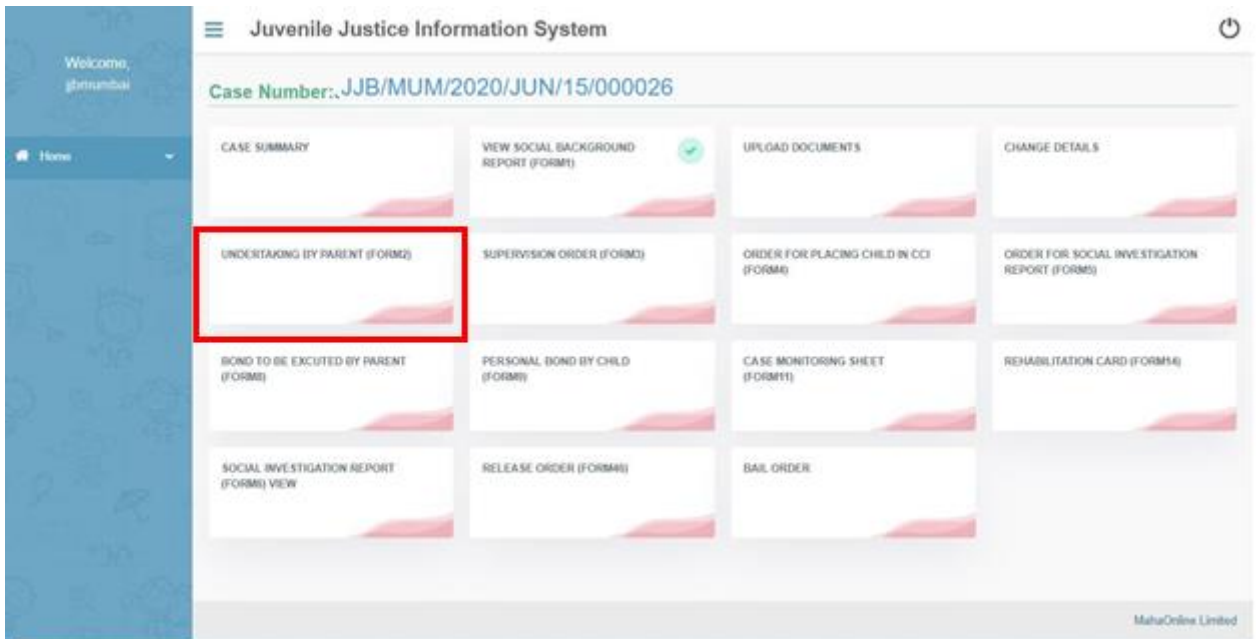
MahaOnline Limited

#### 4. Steps to be followed by Juvenile Justice Board for Undertaking by Parents जुवेनाईल जस्टिस बोर्ड द्वारा पालकांद्वारे पुढाकार घेण्याच्या पायरीचे अनुसरण.

**Step 1:** Undertaking by Parents or Guardian or Fit Person

**पायरी १:** पालक किंवा फिट व्यक्तीकडून अंडर टेकिंग घेणे.

- Click on "Undertaking by Parents" tab as shown below.
- खाली दर्शविल्याप्रमाणे " Undertaking by Parents " टॅबवर क्लिक करा.



## Step 2: Save Order पायरी २: ऑर्डर सेव्ह करा

- Form 2 shall appear on the screen with the content shown in below image. Juvenile Justice Board user has to click on "Issue Order" button to save the order into the system.
- अर्ज २ खाली दर्शविलेल्या माहिती सह स्क्रीन वर दिसेल. ऑर्डर सिस्टममध्ये सेव्ह करण्यासाठी जुवेनाईल जस्टिस बोर्डाच्या युजर ला "Issue Order" बटणावर क्लिक करावे लागेल.

Welcomes,  
g@mumbai

Home

Juvenile Justice Information System

Case Number: JJB/MUM/2020/JUN/15/000026

Form 2  
[See rules 8 (7)]

UNDERTAKING BY THE PARENT OR GUARDIAN OR FIT PERSON GIVEN INTERIM CUSTODY PENDING INQUIRY

Whereas I, **MAHESH** resident of House no **HOUSE NO 4** Street **LBS ROAD** State **MAHARASHTRA** District **MUMBAI** Suburban Taluka **KURLA** Village **KURLA** do hereby declare that I am willing to take charge of **VINAYAK** aged 12 under the orders of the Board **MULINCHE/MULANCHE NRKSHAN GRUH, DONGAR, JUNA JAIL ROAD, UMARSHADI, MUMBAI 400029**

subject to the following terms and conditions :

1. That I have entered true, correct and authentic identification and address proof of myself
2. That I undertake to produce him/her before the Board as and when required.
3. That I shall do my best for the welfare and education of the child as long as he/she remains in my charge and shall make proper provision for his/her maintenance
4. That in the event of his/her illness, he/she shall have proper medical attention in the nearest hospital and a report of it followed by a fitness certificate shall be submitted before the Board
5. That I shall do my best to ensure that the child will not be subjected to any form of abuse/ neglect or exploitation
6. That if his/her conduct requires further supervision or care and protection, I shall at once inform the Board
7. That if the child goes out of my charge or control, I shall immediately inform the Board

Dated : 12/12/2019 13:38:57

Signature of person executing the Undertaking/ Bond  
(Signed before me)  
Juvenile Justice Board

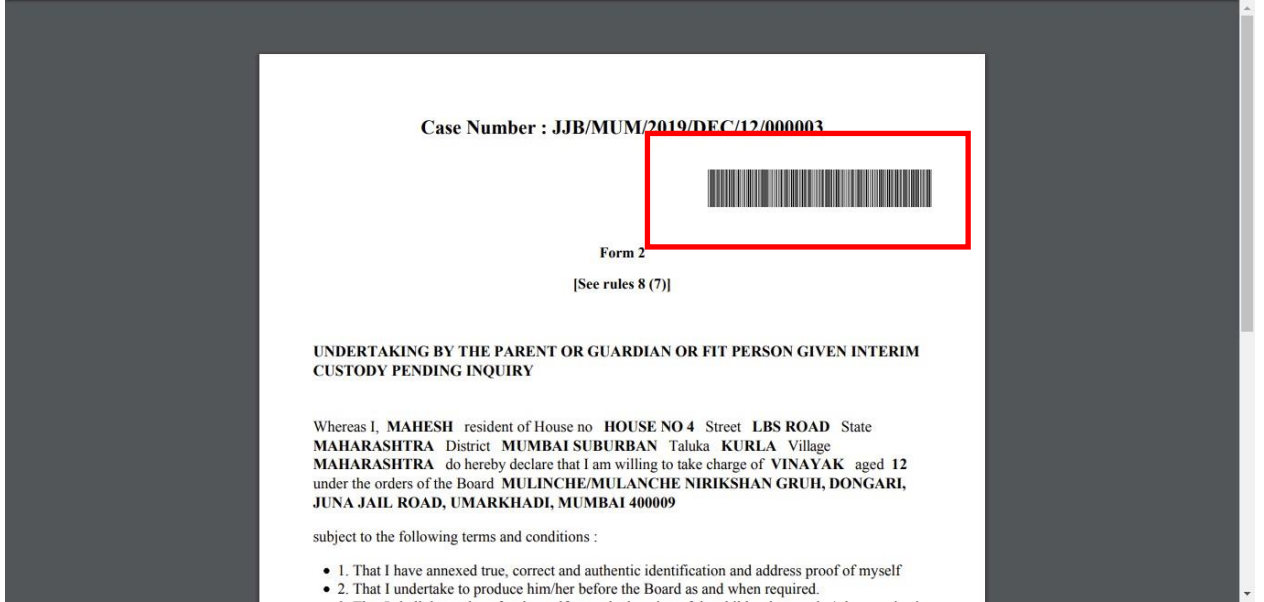
Issue Order Upload Download Back

MahaOnline Limited

### Step 3: Download Order

#### पायरी ३ ऑर्डर डाउनलोड करा

- Once the order is saved successfully, board user has to click on "Download" button to take the printout of the order where manual Signature of the person executing the undertaking/ Bond will be taken to upload this undertaking copy in the system.
- ऑर्डर यशस्वीरित्या सेव्ह झाल्यावर बोर्ड युजरला अंडरटेकिंग / करारनाम्याची अंमलबजावणी करणाऱ्या व्यक्तीच्या मॅन्युअल स्वाक्षरीसाठी ऑर्डरची प्रिंटआऊट घ्यावी लागेल. त्यासाठी "डाउनलोड" बटणावर क्लिक करावे.
- Printable field will appear on the screen with **BARCODE**.
- प्रिंट करण्यायोग्य फिल्ड बार्कोडसह स्क्रीनवर दिसून येईल.



Case Number : JJB/MUM/2019/DEC/12/000003

Form 2  
[See rules 8 (7)]

UNDERTAKING BY THE PARENT OR GUARDIAN OR FIT PERSON GIVEN INTERIM CUSTODY PENDING INQUIRY

Whereas I, MAHESH resident of House no HOUSE NO 4 Street LBS ROAD State MAHARASHTRA District MUMBAI SUBURBAN Taluka KURLA Village MAHARASHTRA do hereby declare that I am willing to take charge of VINAYAK aged 12 under the orders of the Board MULINCHE/MULANCHE NIRIKSHAN GRUH, DONGARI, JUNA JAIL ROAD, UMARKHADI, MUMBAI 400009

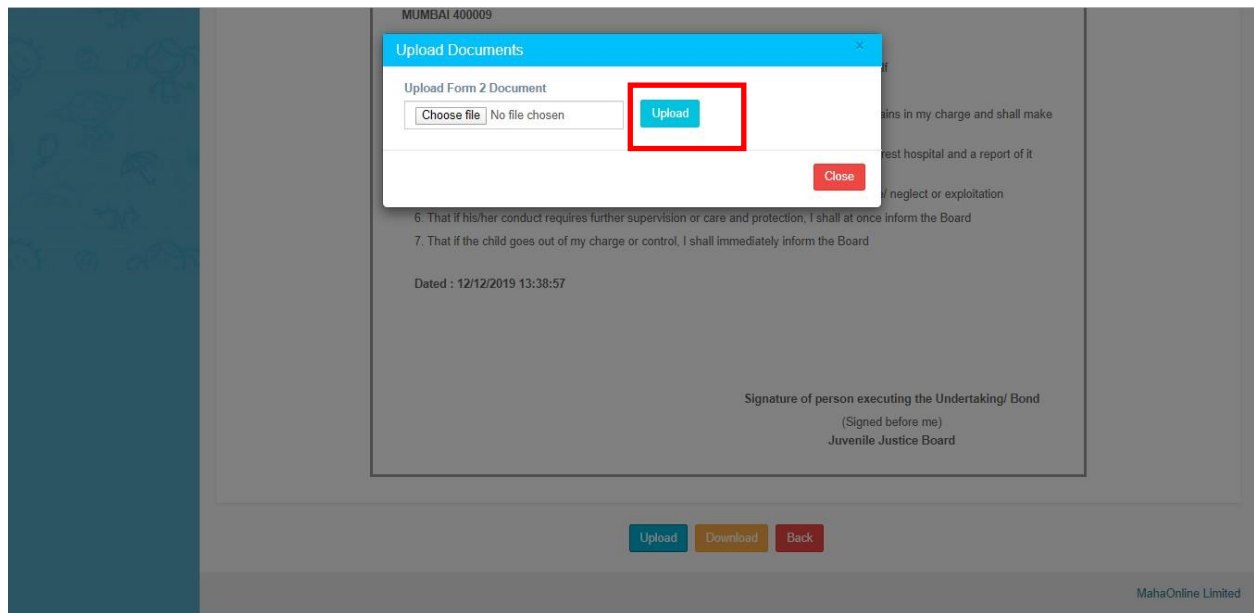
subject to the following terms and conditions :

- 1. That I have annexed true, correct and authentic identification and address proof of myself
- 2. That I undertake to produce him/her before the Board as and when required.

### Step 4: Upload Order

#### पायरी ४: ऑर्डर अपलोड करा

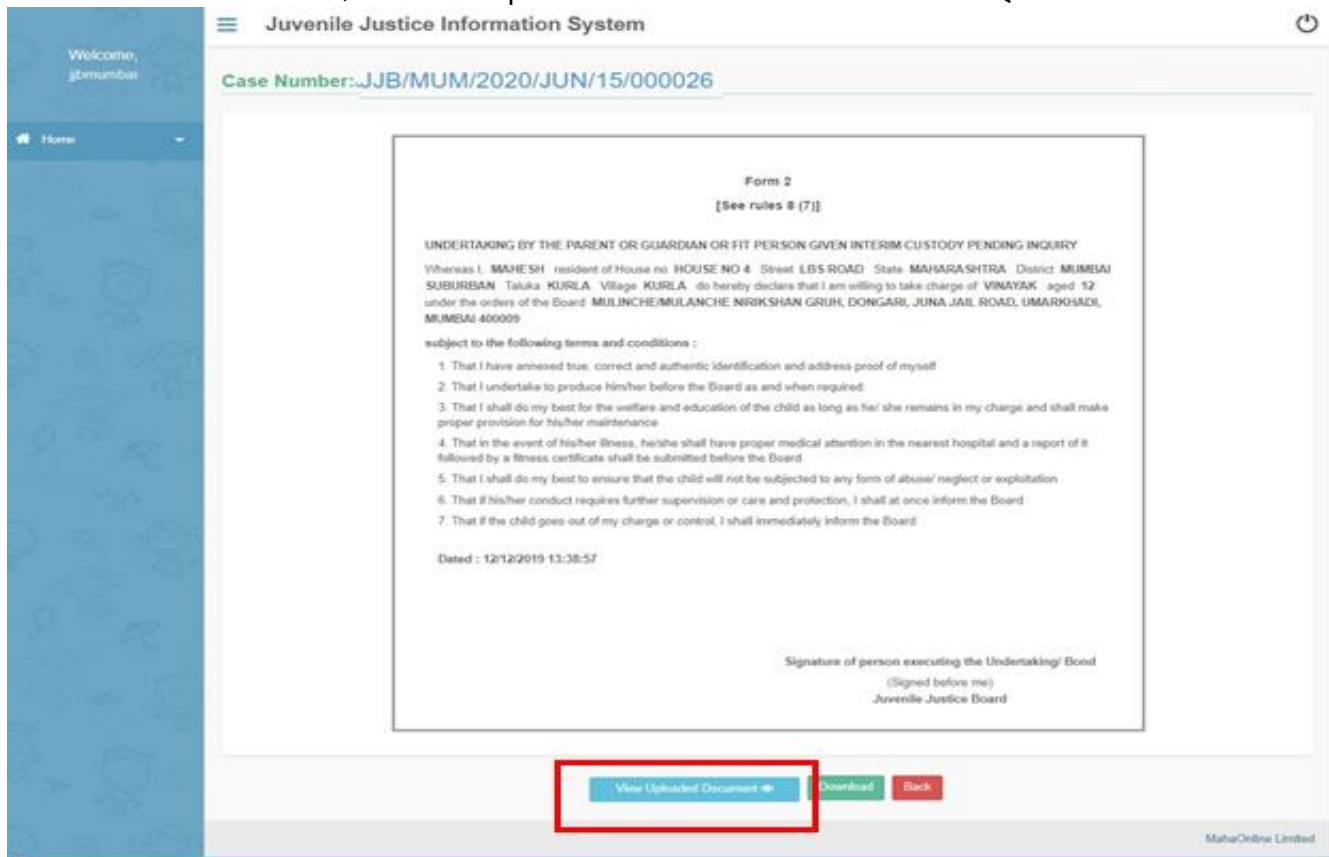
- Board user shall upload the signed copy to complete the process.
- प्रक्रिया पूर्ण करण्यासाठी बोर्ड युजरने स्वाक्षरी केलेली प्रत अपलोड करावी.



## Step 5: View Uploaded File

### पायरी ५: अपलोड केलेली फाईल पहा

- Uploaded document can be viewed by clicking on "View Upload Document".
- अपलोड केलेले कागदपत्र "View Upload Document" वर क्लिक करून पाहिले जाऊ शकते.



## 5. Steps to follow for “Bond to be executed by Parents” पालकांकडून बॉन्डची अंमलबजावणी व्हावी” यासाठी अनुसरण करण्याची पायरी

**Step 1:** Board user has to click on “Bond to be executed by Parents” tab

**पायरी १ :** बोर्ड युजर ला “बॉण्ड टू बी एक्सिक्युटेड बाय पॅरेंट्स (पालकांद्वारे अंमलात आणला जाणारा करारनामा)” टॅबवर क्लिक करावे लागेल.

The screenshot shows the Juvenile Justice Information System dashboard. The case number is JJB/MUM/2020/JUN/15/000026. The dashboard contains several tabs for different forms and reports. The tab 'BOND TO BE EXECUTED BY PARENT (FORM8)' is highlighted with a red box. Other tabs include CASE SUMMARY, VIEW SOCIAL BACKGROUND REPORT (FORM1), UPLOAD DOCUMENTS, CHANGE DETAILS, UNDERTAKING BY PARENT (FORM2), SUPERVISION ORDER (FORM3), ORDER FOR PLACING CHILD IN CCJ (FORM4), ORDER FOR SOCIAL INVESTIGATION REPORT (FORM5), SOCIAL INVESTIGATION REPORT (FORM) VIEW, RELEASE ORDER (FORM6), BAIL ORDER, CASE MONITORING SHEET (FORM11), and REHABILITATION CARD (FORM14).

**Step 2: Undertaking/Bond to be executed by Parent/Guardian/Fit Person**  
**पायरी २ पालक / फिट व्यक्तीकडून अंमलबजावणी करण्यासाठी अंडरटेकिंग / करारनामा**

- All the required fields need to be entered to save the undertaking/bond.
- अंडर टेकिंग / करारनामा सेव्ह करण्यासाठी सर्व आवश्यक फील्ड प्रविष्ट करणे आवश्यक आहे

The screenshot shows the Juvenile Justice Information System dashboard with the 'Form 8' (Undertaking/Bond to be executed by Parent/Guardian/Fit Person) form open. The case number is JJB/MUM/2020/JUN/15/000026. The form title is 'Form 8 [See rules 11 (6)]'. The form content includes the text: 'UNDERTAKING/BOND TO BE EXECUTED BY PARENT/GUARDIAN/ FIT PERSON IN WHOSE CARE A CHILD IN CONFLICT WITH LAW IS PLACED'. Below this, there is a text area for entering details, followed by a dropdown menu labeled 'Select'. The dropdown menu is highlighted with a red box and shows two options: 'With Surety' and 'Without Surety'. The form also includes two numbered conditions: '1. That I shall not change my place of residence without giving previous intimation in writing to the Juvenile Justice Board through the Probation Officer.' and '2. That I shall not remove the said child from the limits of the jurisdiction of the Juvenile Justice Board without previously'.

- Additional condition may be entered by board user in the space provided.
- बोर्डाच्या युजर ने दिलेल्या जागेत अतिरिक्त अट प्रविष्ट करावी.

Additional conditions, if any, by the Juvenile Justice Board may be entered numbering them properly I/We \_\_\_\_\_ of \_\_\_\_\_

Remaining Characters : 250

hereby declare myself/ourselves as surety/sureties for the aforesaid MAHESH to adhere to the terms and conditions of this undertaking/bond. In case of MAHESH making fault therein, I/We hereby bind myself/ourselves jointly or severally to forfeit to government.

dated this the 12/12/2019

in the presence of MULINCHE/MULANCHE NIRIKSHAN GRUH, DONGARI, JUNA JAIL ROAD, UMARKHADI, MUMBAI 400009

Signature of Surety(ties)  
(Signed before me)  
Principal Magistrate/ Member, Juvenile Justice Board

### Step 3: Issue Order

#### पायरी ३: जारी करण्याचा आदेश

- Order shall be saved by clicking on "Issue Order" button.
- ऑर्डर "इश्यू ऑर्डर" बटणावर क्लिक करून सेव्ह होईल.

dated this the 12/12/2019

in the presence of MULINCHE/MULANCHE NIRIKSHAN GRUH, DONGARI, JUNA JAIL ROAD, UMARKHADI, MUMBAI 400009

Signature of Surety(ties)  
(Signed before me)  
Principal Magistrate/ Member, Juvenile Justice Board

Issue Order Download Upload Back

MahaOnline Limited

### Step 4: Saved order can be downloaded by clicking "Download" button.

#### पायरी ४: "डाउनलोड" बटणावर क्लिक करून सेव्ह केलेली ऑर्डर डाऊनलोड केली जाऊ शकते.

### Step 5: Printable file will be appeared on screen with BARCODE.

#### पायरी ५: छापून घेण्यायोग्य फाइल बारकोडसह स्क्रीनवर दिसून येईल.

### Step 6: Manually or digitally signed copy shall be uploaded by Board login by clicking on "Upload" button.

#### पायरी ६: मॅन्युअली किंवा डिजिटली स्वाक्षरी केलेली प्रत "अपलोड" बटणावर क्लिक करून बोर्ड लॉगइनद्वारे अपलोड केली जाईल.

### Step 7: Uploaded documents by can be viewed by clicking on "View Uploaded Document" button.

#### पायरी ७: अपलोड केलेले दस्तऐवज "अपलोड केलेले कागदपत्र पहा" बटणावर क्लिक करून पाहिले जाऊ शकतात.



## 6. Steps to follow for “Personal Bond by Child” मुलाद्वारे वैयक्तिक बाँडसाठी अनुसरण करण्याची पायरी

**Step 1:** Board user has to click on tab “Personal Bond by Child”

**पायरी १:** बोर्ड युजर ला “पर्सनल बाँड बाय चाईल्ड” टॅबवर क्लिक करावे लागेल.



The screenshot shows the Juvenile Justice Information System dashboard. The case number is JJB/MUM/2020/JUN/15/000026. The dashboard displays various forms and reports, with the 'PERSONAL BOND BY CHILD (FORM9)' form highlighted in a red box. Other forms visible include CASE SUMMARY, VIEW SOCIAL BACKGROUND REPORT (FORM1), UPLOAD DOCUMENTS, CHANGE DETAILS, UNDERTAKING BY PARENT (FORM2), SUPERVISION ORDER (FORM3), ORDER FOR PLACING CHILD IN CCI (FORM4), ORDER FOR SOCIAL INVESTIGATION REPORT (FORM5), BOND TO BE EXECUTED BY PARENT (FORM6), CASE MONITORING SHEET (FORM11), REHABILITATION CARD (FORM14), SOCIAL INVESTIGATION REPORT (FORM) VIEW, RELEASE ORDER (FORM16), and BAIL ORDER.

**Step 2: Personal Bond by Child**

**पायरी २:** मुलाद्वारे वैयक्तिक करारनामा

- System will redirect the user to the Form 9 page.
- सिस्टिम, युजर ला अर्ज ९ पेज कडे पुनर्निर्देशित करेल.
- Board user has to fill all mandatory information to save the form in system.
- बोर्ड युजर ला प्रणालीतील फॉर्म सेव्ह करण्यासाठी सर्व अनिवार्य माहिती देणे आवश्यक आहे.



The screenshot shows the Juvenile Justice Information System dashboard with the 'Form 9: PERSONAL BOND BY CHILD' form displayed. The case number is JJB/MUM/2020/JUN/15/000026. The form contains the following text:

Form 9  
[See rule 11 (7)]  
PERSONAL BOND BY CHILD

Whereas I, Vinayak Inhabitant of House No-4, LBS Road, Near Super Market, Kuria, Mumbai Suburban, Kuria, Kuria, MAHARASHTRA, 421296 have been ordered to be sent back/restored by the Juvenile Justice Board (Mumbai/Mulanje/Mulanje/Nrikshen Grubh, Dongari, Juna Jail Road, UlhasKhadi, Mumbai-400009 under section 115 of the Juvenile Justice (Care and Protection of Children) Act, 2015 on my entering into a personal bond to observe the conditions mentioned herein below. Now, therefore, I do solemnly promise to abide by these conditions during \_\_\_\_\_ To:

I hereby bind myself as follows:

1. That during the period From \_\_\_\_\_ To: \_\_\_\_\_ I shall not ordinarily leave the village/town/district to which I am sent and shall not ordinarily return to \_\_\_\_\_

Remaining Characters: 250

or go anywhere else beyond the said district without the prior permission of the Board.

2. That during the said period I shall attend school/ vocational training/ or work towards any other compliance as is approved by the Juvenile Justice Board in the village/town or in the said district to which I am sent.



### **Step 3: Download printable file**

#### **पायरी ३: मुद्रण करण्यायोग्य फाइल डाउनलोड करा**

- After successful submission, system will allow user to download printable file for Manual signature/thumb impression of child.
- सबमिशन नंतर, सिस्टम मॅन्युअल स्वाक्षरी / मुलाच्या थंब इम्प्रेशनसाठी प्रिंट करण्यायोग्य फाइल डाउनलोड करण्यास अनुमती देईल.

### **Step 4: Upload File**

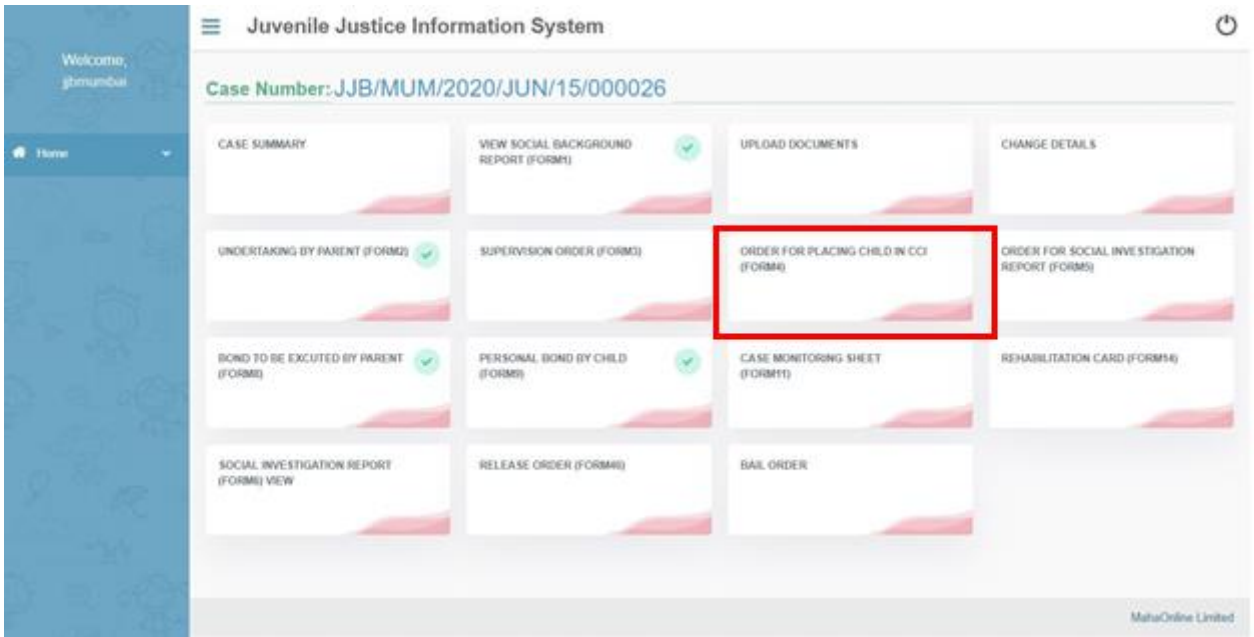
#### **पायरी ४: अपलोड फाइल**

- Signed copy shall be uploaded by JJB user.
- स्वाक्षरी केलेली प्रत जेजेबी युजर द्वारे अपलोड केली जाईल.

## 7. Steps for “Order for Placing Child in CCI” “सीसीआयमध्ये मुलाला ठेवण्याच्या ऑर्डरसाठीची पायरी

**Step 1:** Board user has to click on “Order for Placing Child in CCI (Form 4) tab.

**पायरी १:** बोर्ड युजर ला “ऑर्डर फॉर प्लेसिंग चाइल्ड इन सीसीआय (अर्ज ४)” टॅबवर क्लिक करावे लागेल.



The screenshot displays the Juvenile Justice Information System interface. The top navigation bar includes a hamburger menu, the system name "Juvenile Justice Information System", and a refresh icon. Below the navigation bar, the case number "Case Number: JJB/MUM/2020/JUN/15/000026" is shown. The main content area is a grid of tabs for various forms and reports. The tab "ORDER FOR PLACING CHILD IN CCI (FORM4)" is highlighted with a red border. Other tabs include "CASE SUMMARY", "VIEW SOCIAL BACKGROUND REPORT (FORM1)", "UPLOAD DOCUMENTS", "CHANGE DETAILS", "UNDERTAKING BY PARENT (FORM2)", "SUPERVISION ORDER (FORM3)", "ORDER FOR SOCIAL INVESTIGATION REPORT (FORM5)", "BOND TO BE EXECUTED BY PARENT (FORM6)", "PERSONAL BOND BY CHILD (FORM8)", "CASE MONITORING SHEET (FORM11)", "REHABILITATION CARD (FORM14)", "SOCIAL INVESTIGATION REPORT (FORM) VIEW", "RELEASE ORDER (FORM10)", and "BAIL ORDER". The bottom right corner of the dashboard shows the text "MahaOnline Limited".

## Step 2: Order for Placing Child in CCI पायरी २: सीसीआयमध्ये मुलाला ठेवण्याचा आदेश

- Below page appears on the screen.
- खालील पेज स्क्रीनवर दिसते.

Welcome,  
jgmumbai

Home

Juvenile Justice Information System

Case Number: JJB/MUM/2020/JUN/15/000026

Form 4  
[See rules 10(A) (1)(iv)]

ORDER OF PLACING A CHILD IN CHILD CARE INSTITUTION PENDING INQUIRY

To:  
The Officer in charge

Whereas on the 12/12/2019, son/ daughter/under the guardianship of Mahesh age 12, residing at House No 4, LBS Road, Near Super Market, Kurla, Mumbai Suburban, Kurla, Kurla, MAHARASHTRA, Pincode:421396 alleged to be involved in FIR 456545 Police Station Dr. Bhadkamkar Police station mumbai-400002 is ordered by the Juvenile Justice Board to be kept in the Child Care Institution (Observation Home/ Place of Safety) namely

--Select CCI--

for a period of Years: Select Months: Select Days: Select

This is to authorize and require you to receive the said child into your charge, and to keep him in the Child Care Institution (Observation Home/ Place of Safety)

and to produce the child as and when directed by the Board, for the aforesaid order to be carried into execution according to law.

Next date of hearing

Given under my hand and the seal of Juvenile Justice Board

Dated 12/12/2019

(Signature)  
Principal Magistrate/Member Juvenile Justice Board

Save As Draft Preview Back

MahaOnline Limited

- User has to fill the "Name of CCI", "Period of placement of child in CCI" and "Next Hearing Date" to save the order draft.
- ऑर्डर ड्राफ्ट सेव्ह करण्यासाठी युजर ने "सीसीआय चे नाव", "सीसीआय मध्ये मुलाच्या प्लेसमेंटचा कालावधी" आणि "पुढील सुनावणीची तारीख" ही माहिती एंटर करावी.

### Step 3: Preview पायरी ३ पूर्वावलोकन

- User can preview the draft by clicking on "Preview" button. If there are no corrections in order, user can issue the order by clicking on the "Final Submit" option.
- "Preview(पूर्वावलोकन)" बटणावर क्लिक करुन युजर ड्राफ्ट व्यू (View)करू शकतो. ऑर्डरमध्ये कोणतीही दुरुस्ती न केल्यास, युजर "अंतिम सबमिट करा" वर क्लिक करून ऑर्डर जारी करू शकतो.

Juvenile Justice Information System

Case Number: JJB/MUM/2020/JUN/15/000026

Form 4  
[See rules 10(A) (1)(iv)]  
ORDER OF PLACING A CHILD IN CHILD CARE INSTITUTION PENDING INQUIRY

To  
The Officer in charge  
Whereas on the 12/12/2019 son/ daughter under the guardianship of Mahesh age 12 residing at House No 4, LBS Road, Near Super Market, Kurla, Mumbai Suburban, Kurla, Kurla, MAHARASHTRA, Pincode: 421296 alleged to be involved in FIR 456545 Police Station Dr. Bhadkamkar Police station mumbai-400002 is ordered by the Juvenile Justice Board to be kept in the Child Care Institution (Observation Home/ Place of Safety) namely The Hindu Womens welfare society, shradhanand Mahlshram, Shradhanand road Maheshwari Udhanajewal, Matunga, Mumbai-19 for a period of Years : 0 Months : 0 Days : 10

This is to authorize and require you to receive the said child into your charge, and to keep him in the Child Care Institution (Observation Home/ Place of Safety) The Hindu Womens welfare society, shradhanand Mahlshram, Shradhanand road Maheshwari Udhanajewal, Matunga, Mumbai-19 and to produce the child as and when directed by the Board, for the aforesaid order to be carried into execution according to law.

Next date of hearing 26/12/2019  
Given under my hand and the seal of Juvenile Justice Board  
Dated 12/12/2019

[Signature]  
Principal Magistrate/Member Juvenile Justice Board

Final Submit Back

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## 8. Steps for “Order for Social Investigation Report” सामाजिक चौकशी अहवालासाठी आदेश” साठीची पायरी

**Step 1:** JJB user has to click on “Order for Social Investigation Report” tab.

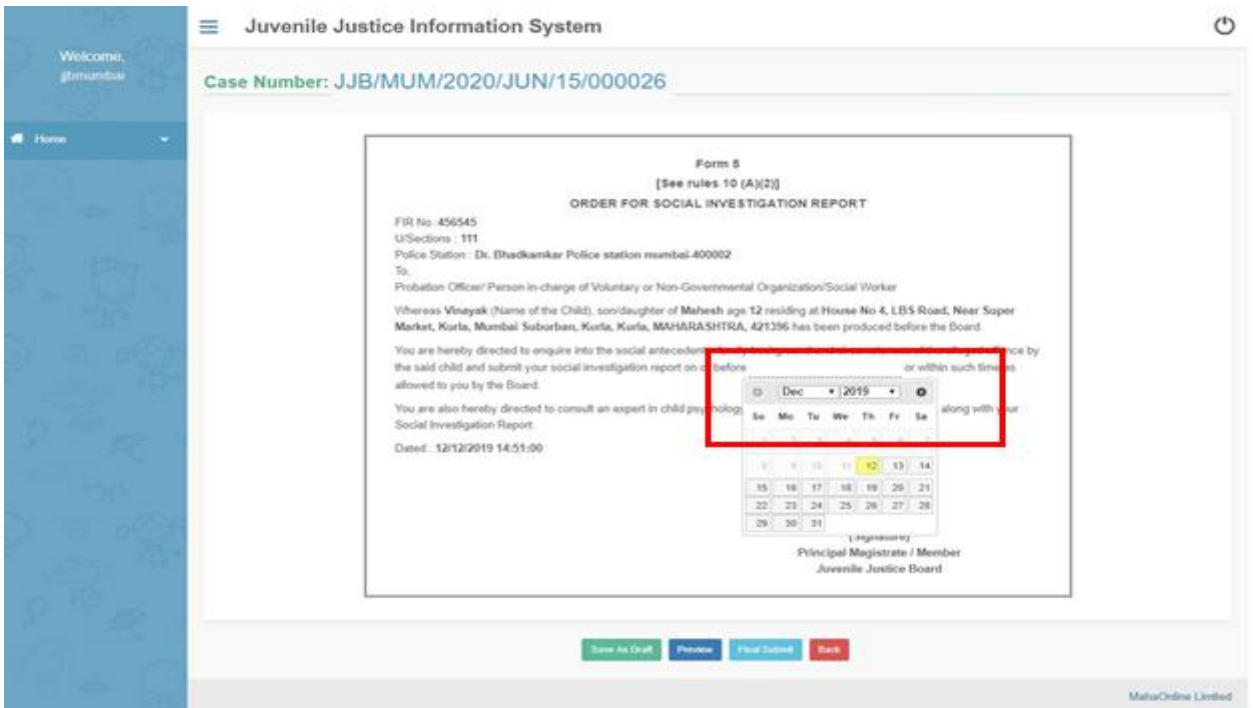
**पायरी १:** जेजेबी युजर ला “ऑर्डर फॉर सोशल इन्वेस्टीगेशन रिपोर्ट” टॅबवर क्लिक करावे लागेल.



The screenshot shows the Juvenile Justice Information System dashboard. The case number is JJB/MUM/2020/JUN/15/000026. The dashboard displays a grid of tabs for various forms. The tab for 'ORDER FOR SOCIAL INVESTIGATION REPORT (FORM6)' is highlighted with a red border. Other tabs include CASE SUMMARY, VIEW SOCIAL BACKGROUND REPORT (FORM1), UPLOAD DOCUMENTS, CHANGE DETAILS, UNDERTAKING BY PARENT (FORM2), SUPERVISION ORDER (FORM3), ORDER FOR PLACING CHILD IN CCJ (FORM4), BOND TO BE EXECUTED BY PARENT (FORM5), PERSONAL BOND BY CHILD (FORM6), CASE MONITORING SHEET (FORM7), REHABILITATION CARD (FORM8), SOCIAL INVESTIGATION REPORT (FORM9) VIEW, RELEASE ORDER (FORM9), and BAIL ORDER.

**Step 2:** JJB user will enter the due date on or before which the Social Investigation Report is to be filled.

**पायरी २:** जेजेबी युजर सोशल इन्वेस्टीगेशन रिपोर्ट भरायचा आहे ती तारीख किंवा त्यापूर्वीची देय तारीख एंटर करेल.



The screenshot shows the 'Form 5 ORDER FOR SOCIAL INVESTIGATION REPORT' form. The form contains the following text:

Form 5  
[See rules 10 (A)(2)]  
ORDER FOR SOCIAL INVESTIGATION REPORT

FIR No: 456545  
U/Sections : 111  
Police Station : Dr. Bhadkankar Police station mumbai-400002  
To:  
Probation Officer/ Person in-charge of Voluntary or Non-Governmental Organization/Social Worker

Whereas Vinayak (Name of the Child), son/daughter of Mahesh age 12 residing at House No 4, LBS Road, Near Super Market, Kurla, Mumbai Suburban, Kurla, Maharashtra, 421396 has been produced before the Board.

You are hereby directed to enquire into the social antecedents of the said child and submit your social investigation report on or before [12] before [ ] or within such time as allowed to you by the Board.

You are also hereby directed to consult an expert in child psychology on [ ] along with your Social Investigation Report

Dated: 12/12/2019 14:51:00

The date picker is set to Dec 12, 2019. The form is signed by the Principal Magistrate / Member, Juvenile Justice Board.

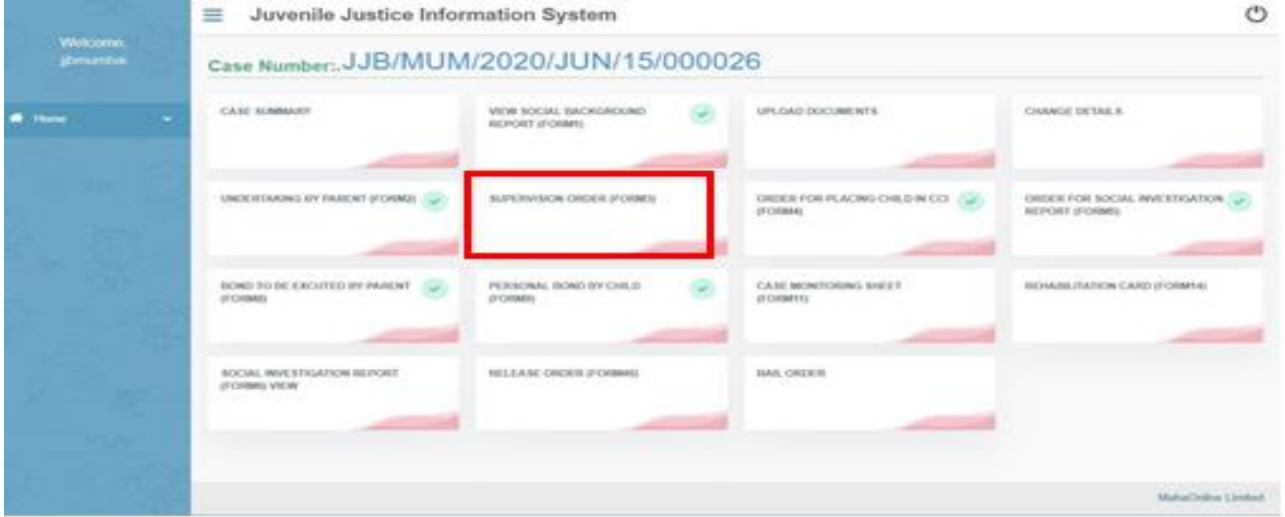
Buttons: Save As Draft, Preview, Final Submit, Back

## 9. Steps to follow to Issue Supervision Order

### पर्यवेक्षण आदेश जारी करण्यासाठीची पायरी

**Step 1:** JJB user shall click on tab "Supervision order" as shown in below image.

**पायरी १:** जेजेबी युजर खाली दिलेल्या प्रतिमेमध्ये दर्शविल्यानुसार "सुपरव्हिजन ऑर्डर" टॅबवर क्लिक करेल.



## Step 2: Supervision Order

### पायरी २: पर्यवेक्षण आदेश

Order will appear on the screen where JJB user shall fill the Mandatory data. ऑर्डर खालील प्रमाणे स्क्रीनवर दिसेल, जिथे जेजेबी युजर अनिवार्य डेटा एंटर करेल.

Form 2  
[See rules 10(A) (1)(ii)]  
SUPERVISOR ORDER

When the child is placed under the care of a fit person/fit institution/Probation Officer pending inquiry FIR No. 456545 of 12/12/2019 Police Station Dr. Bhalkamkar Police station mumbai-400002 Whereas Vinayak is alleged to have committed an offence and is placed under the care of (Name) ..... (Address) ..... on executing a bond by the said ..... and the Board is satisfied that it is expedient to deal with the said child by making an order placing him/her under supervision. It is hereby ordered that the said child be placed under the supervision of ..... for a period of Years: Select \* Months: Select \* Days: Select \* subject to the following conditions:

1. That the child shall reside at ..... for a period of ..... and shall be produced before the Board as and when directed.
2. That the child shall not be allowed to quit the district jurisdiction of ..... Select ..... without the permission of the Board.
3. That the child shall not be allowed to associate with such person who shall negatively influence the child.
4. That the person under whose care the child is placed shall arrange for the proper care, education and welfare of the child.
5. That the preventive measures will be taken by the person under whose care the child is placed to see that the child does not commit any offence punishable by any law in India.
6. That the child shall be prevented from taking narcotic drugs or psychotropic substances or any other intoxicants. The person under whose supervision the child is placed shall report any such act of the child to the Board.

Dated 12/12/2019 16:04:38  
Additional Conditions: .....

(Signature)  
Principal Magistrate / Member Juvenile Justice Board

Note: Additional conditions, if any may be inserted by the Juvenile Justice Board.

### Step 3: Preview and Save Order

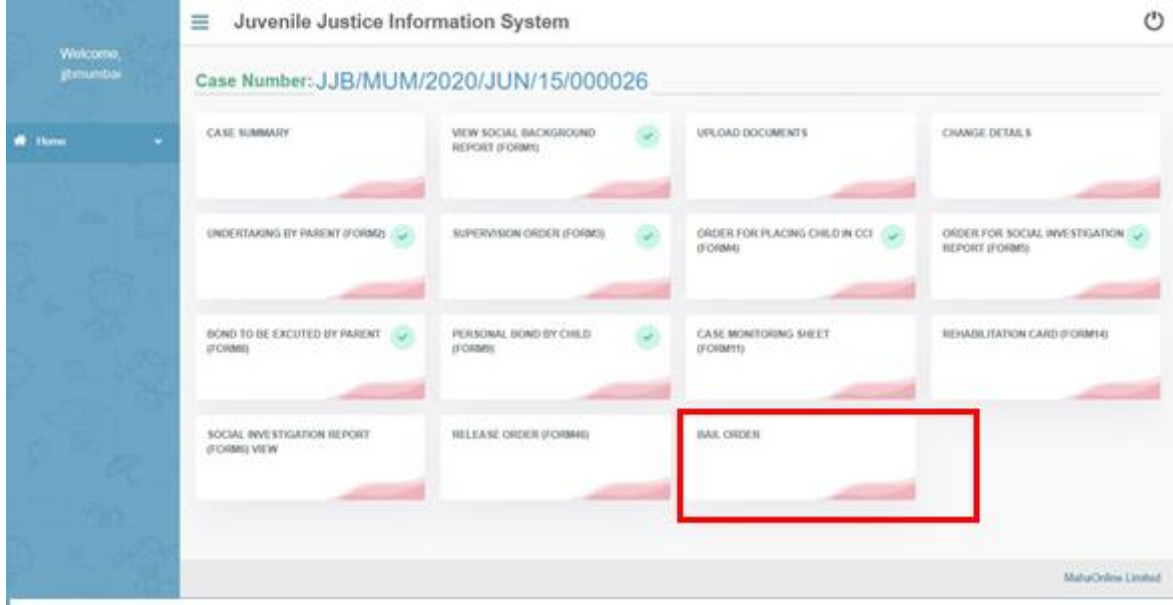
#### पायरी ३: पूर्वावलोकन आणि सेव्ह ऑर्डर

- After filling all the required details, JJB user shall save a draft of the order. JJB user can also preview the details before clicking on "Final Submit" button.
- सर्व आवश्यक माहिती भरल्यानंतर, जेजेबी युजर ऑर्डरचा ड्राफ्ट सेव्ह करेल. अंतिम सबमिट करण्यापूर्वी जेजेबी युजर त्याचे प्रिव्ह्यु करू शकतो.

## 10.Steps to follow for Bail Order जामीन ऑर्डरचे अनुसरण करण्याची पायरी

**Step 1:** JJB user shall click on tab" Bail order" as shown in below image.

**पायरी १:** जेजेबी युजर खाली दिलेल्या प्रतिमेमध्ये दर्शविल्यानुसार "बेल ऑर्डर" टॅबवर क्लिक करेल.





## Step 2: Bail Order पायरी २: जामीन आदेश

- On click of Bail order, the following page appears on the screen.
- बेल ऑर्डर” वर क्लिक केल्यानंतर, खालील पेज स्क्रीनवर दिसून येईल.

Welcome, jbmumbai

Home

Juvenile Justice Information System

Case Number: JJB/MUM/2019/DEC/12/000003

Mulinche/Mulanche Nirikshan Gruh, Dongari, Juna Jail Road, Umarchadi, Mumbai 400009  
Mulinche/Mulanche Nirikshan Gruh, Dongari, Juna Jail Road, Umarchadi, Mumbai 400009

**Bail Order**

Case Number: JJB/MUM/2019/DEC/12/000003  
FIR/DD no: 456545  
U/Section: 111  
Police Station: Dr. Bhadkamkar Police station mumbai-400002  
Date of Commission of offence: .....  
Date of report of complaint: .....

**Name age and address of informant**

Name of CCL: Vinayak  
Age: 12  
Address of CCL: House No 4, LBS Road, Near Super Market, Kurla, MAHARASHTRA, Mumbai Suburban, Kurla, Kurla, 421396  
Name of informant: .....  
Address of informant: .....

Age of informant: .....

Particular of case: .....

Order: .....

Dated: 12/12/2019 16:10:59

Principal Magistrate/Members  
Juvenile Justice Board, Mumbai City

Save As Draft Preview Back

MahaOnline Limited

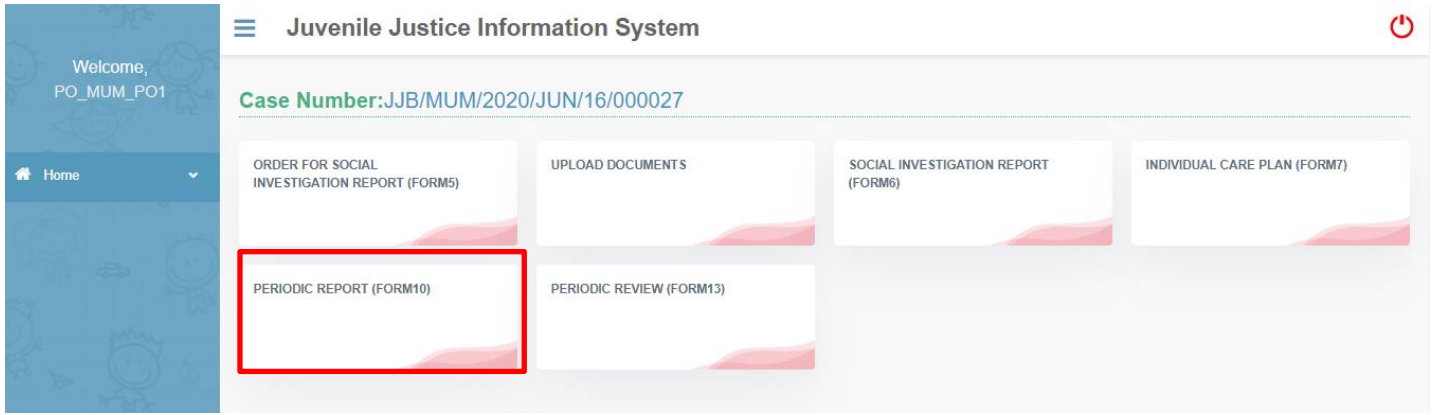
**Step 3:** JJB user has to fill all the Mandatory details and save into the system.

**पायरी ३:** जेजेबी युजर ने सर्व अनिवार्य माहिती एंटर करून सिस्टिम मध्ये सेव्ह करणे आवश्यक आहे.

## 11.Steps to follow Periodic Report (Form 10) by JJB जे.जे.बी. द्वारा नियतकालिक अहवाल (अर्ज १०) अनुसरण करण्याची पायरी

**Step 1:** Probation Officer shall click on " Periodic Report (Form 10)" tab as shown in below image.

**पायरी १:** प्रोबेशन ऑफिसर खालील प्रतिमेत दर्शविल्याप्रमाणे " Periodic Report (Form 10)" टॅबवर क्लिक करेल.



### Step 2: Periodic Report पायरी २: नियतकालिक अहवाल

- On click of "Form 10" tab, below page will appear on the screen. Probation Officer shall make the entry in the form when Child is released on Probation.
- अर्ज १० टॅबच्या क्लिकवर, खाली पृष्ठ स्क्रीनवर दिसेल. प्रोबेशन ऑफिसर मुलाला प्रोबेशनवर सोडल्या नंतर अर्जामध्ये एंट्री करेल.
- System will auto-fill the master data of the child as per the "Social Background Report". PO shall enter the preliminary details of the child to proceed further.
- सोशल बॅकग्राउंड रिपोर्ट नुसार मुलाची मुख्य माहिती ऑटो फील होईल, पीओ पुढे जाण्यासाठी मुलाची प्राथमिक माहिती एंटर करेल.



Case details and summary \*

Remaining Characters : 1000

1. Preliminary details:

(i) Visit Date: \*

(ii) Name of Parent / Guardian\* Mahesh

(iii) Names of Other Adults Living in the Home and with whom the Probation Officer interacted\*

- Observations are mandatory as shown in below image.
- खाली दिलेल्या प्रतिमेत दर्शविल्यानुसार निरीक्षणे अनिवार्य आहेत.



2. Observations:

- (i) Child Behaviour\* .....
- (ii) Physical and mental health status/needs of child and family\* .....
- (iii) Inter-personal relationship of the child with the family\* .....
- (iv) Inter-personal relationship with friends\* .....
- (v) Safety and supervision in the family\* .....
- (vi) Difficulties faced by the child\* .....
- (vii) Difficulties faced by the family\* .....
- (viii) Changes in the household\* .....
- (ix) Vocational training, if any being undertaken by the child\* .....
- (x) Engagement of child in any anti-social activities or harmful activities (Examples could be exhibiting bullying behaviour, violent outbursts, destructions, self-harm, lying, defiance, impulsiveness, lack of empathy, sexually deviant actions etc.)\* .....
- (xi) Time elapsed since last engagement in any anti-social behaviour or harmful activities...\* .....
- (xii) Engagement of child in positive behaviour/any positive changes in the child\* .....

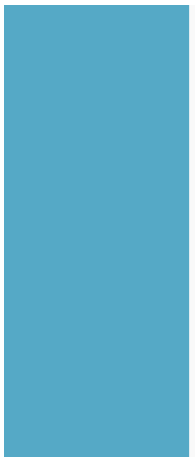
- PO will also enter the information of observation of the visit to school/vocational training centre.
- तसेच पीओ शाळा / व्यावसायिक प्रशिक्षण केंद्राच्या भेटीच्या निरीक्षणाची माहिती एंटर करेल.



3. Visit to school/ vocational training centre

- (i) Name of the school/centre\* .....
- (ii) Name of the Teacher / Principal met\* .....
- (iii) Any unusual behaviour observed\* .....
- (iv) Feedback received on the progress of the child\* .....
- (v) Attitude of the peers towards the child\* .....
- (vi) Attitude of the child towards the peers\* .....

- Descriptive text inputs are provided to enter information regarding Place of Employment of Child.
- मुलाच्या रोजगाराच्या संबंधित माहिती एंटर करण्यासाठी वर्णनात्मक टेक्स्ट बॉक्स ची सुविधा देण्यात आली आहे.



4. Visit to place of employment\*

- (i) Nature of work\*
- (ii) Working hours\*
- (iii) Attitude of the child towards work\*
- (iv) Violation of any labour laws, Low wages or wages being withheld, if observed and action taken against employer\*
- 5. Did you spend time speaking privately with child \*
- 6. Progress made as per Rehabilitation and Restoration Plan under the Individual Care Plan (refer point 14 of form 7\*
- 7. Recommendations for modifications in Rehabilitation and Restoration Plan under the Individual Care Plan , if any\*

- PO will make a note of Date of Next Visit along with Action Points if any. PO has to click on "Save to Draft" option before the "Final Submit". Preview of form can be viewed by clicking on the "Preview" button.
- पीओ पुढील भेटीच्या तारखेची काही मुद्द्यांसह (उपलब्ध असल्यास) नोट घेईल. पीओला "अंतिम सबमिट" करण्यापूर्वी "सेव्ह टू ड्राफ्ट" वर क्लिक करावे लागेल. तसेच "प्रीव्ह्यू" बटणावर क्लिक करून अर्जाचे पूर्वावलोकन केले जाऊ शकते.

Prepared By\*  
Probation Officer\*  
Plan: Date of next visit\*  
Action point if any\*

Signature\*  
pomumbai

Save To Draft Final Submit Preview Back

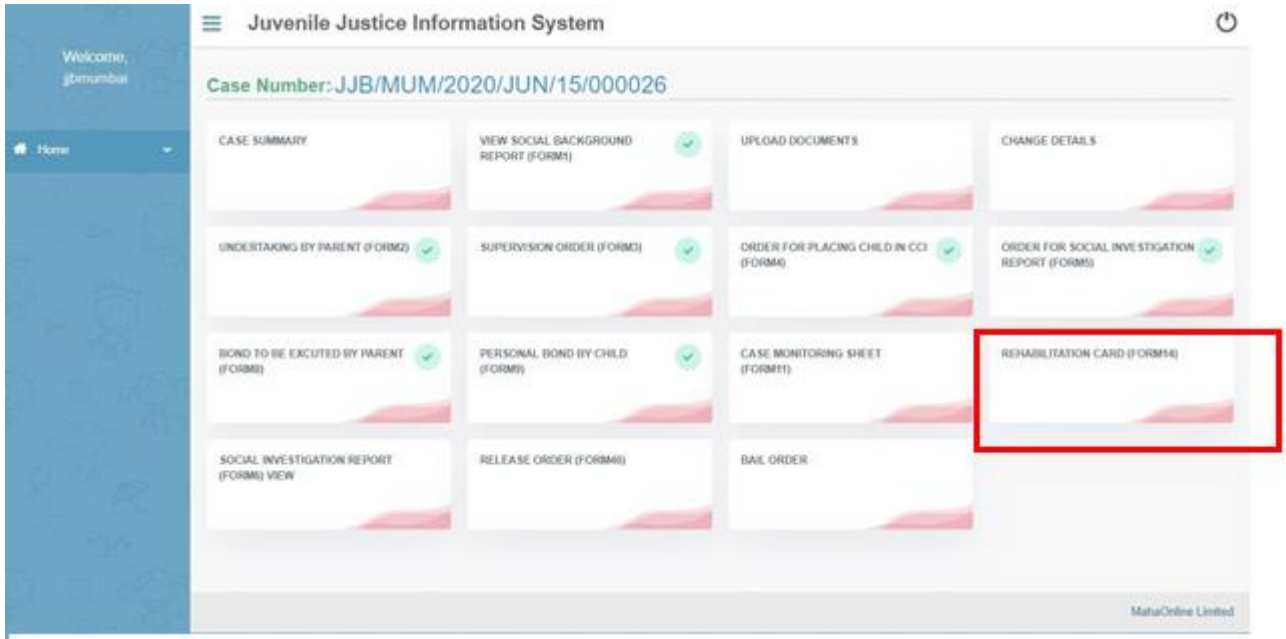
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## 12.Steps for Rehabilitation Card (form 14)

### पुनर्वसन कार्डसाठी पायरी (अर्ज १४)

**Step 1:** JJB user shall click on the tab as shown in below image to fill the Rehabilitation Card if required.

**पायरी १:** आवश्यक असल्यास पुनर्वसन कार्ड भरण्यासाठी जेजेबी युजर खाली दिलेल्या प्रतिमेमध्ये दर्शविल्यानुसार टॅबवर क्लिक करेल.



## Step 2: Rehabilitation Card

### पायरी २: पुनर्वसन कार्ड

- System will redirect the user to Form 14 page.
- अर्ज १४ चे पेज खाली दाखवल्याप्रमाणे स्क्रीन वर दिसेल.

The screenshot shows the Rehabilitation Card (Form 14) page. The case number is JJB/MUM/2020/JUN/15/000026. The form contains the following information:

Form 14  
[See rules 13 (B) (vi) (c)(D), 17(vi), 19(19), 67(3)(VIII), 71 (E) (2), 71 (f) (5), 71 (J) (1), 71 (J) (4)]  
REHABILITATION CARD

FIR No: 456545  
U/Sections: 111  
Police Station: Dk. Bhadkamkar Police station mumbai-400002  
Nature of Offence: Serious  
Reason for child being in need of care and protection: .....  
U/Section applicable for child in need of care and protection: .....  
Name of Probation Officer/Child Welfare Officer/Rehabilitation cum Placement Officer: .....  
.Select.....  
Name of the child: Vinayak  
Age: 12  
Sex: Male  
Father's Name: Mahesh  
Mother's Name: .....  
Admission No: 64749  
Date of Admission: 12/12/2019  
Date of Provisional Release / Release: .....

### Step 3: Plan and Outcome

#### पायरी ३: योजना आणि परिणाम

- Descriptive input fields are provided to enter "Plan" and "Outcome" of the services availed under individual care plan.
- वैयक्तिक काळजी योजनेंतर्गत मिळणाऱ्या सेवांची "योजना" आणि "परिणाम" प्रविष्ट करण्यासाठी वर्णनात्मक इनपुट फील्ड प्रदान केल्या आहेत.
- Following indicators are available in the form.
- खालील संकेतक अर्जामध्ये उपलब्ध आहेत.
  - a. Child's expectation from care and protection. काळजी आणि संरक्षणाकडून मुलाची अपेक्षा
  - b. Health and Nutrition. आरोग्य आणि पोषण
  - c. Emotional and psychological support needed. भावनिक आणि मानसिक समर्थन आवश्यक आहे
  - d. Education and Training. शिक्षण आणि प्रशिक्षण
  - e. Leisure, creativity and play. विश्रांती, नाविन्यपूर्ण आणि खेळ
  - f. Attachments and Interpersonal Relationships (with children and adults) संलग्नक आणि परस्पर संबंध (मुले आणि प्रौढांसह)
  - g. Self - Care and Life Skill Training for Protection from all kinds of abuse, neglect and maltreatment.  
स्वतः ची काळजी आणि जीवन कौशल्य प्रशिक्षण सर्व प्रकारच्या गैरवर्तन, दुर्लक्ष आणि दुर्व्यवहार पासून संरक्षण.
  - h. Independent living skills. स्वतंत्र राहण्याची कौशल्ये
  - i. Any other such significant experiences which may have impacted the development of the child like trafficking, domestic violence, parental neglect, bullying in school, abuse etc.  
इतर कोणतेही महत्त्वपूर्ण अनुभव ज्याने मुलाच्या विकासावर परिणाम केला असेल जसे की तस्करी, घरगुती हिंसा, पालकांचे दुर्लक्ष, शाळेत गुंडगिरी, गैरवर्तन इ.
- JJB User needs to save draft of the form before the final submit. User can also preview the form by clicking on the "Preview" button.
- अंतिम सादर करण्यापूर्वी जेजेबी वापरकर्त्याने अर्जाचा मसुदा सेव्ह करणे आवश्यक आहे. तसेच "प्रिव्यू" बटणावर क्लिक करून युजर अर्जाचे पूर्वावलोकन करू शकतो.
- "Back" button is provided to go back to the "Case Details" Screen.
- "केस तपशील" स्क्रीनवर परत जाण्यासाठी "बॅक" बटण वर क्लिक करावे.

Services availed under Individual Care Plan

Indicators	Child's expectation from care and protection
First Month	Plan : <input type="text"/> Outcome : <input type="text"/>
Second Month	Plan: <input type="text"/> Outcome: <input type="text"/>
Third Month	Plan: <input type="text"/> Outcome: <input type="text"/>
	Outcome: <input type="text"/>

Other services provided to the child, including compensation, other benefits etc. Report of the detailed psychiatric assessment done by certified psychiatrist to be attached along with Rehabilitation card, if required Date of report and reason for conducting the said assessment (Provisional Release / Release/ Any other).

1. Overall progress shown by the child on the above mentioned aspects of the Individual Care Plan.
  2. Child's acceptance and understanding of his actions and its consequences.
  3. Child's willingness or opportunities to reform or engage in positive action.
  4. Child's behaviour and conduct.
  5. Alleged Offence committed by the child, if any reported by family or neighbourhood, in case of a child in conflict with law who is not placed in a Child Care Institution.
- Mulrinche/Mulanche Nirikshan Gruh, Dongari, Juna Jail Road, Umarchadi, Mumbai 400009

Signed by  
Juvenile Justice Board/ Child Welfare Committee.

[Save As Draft](#) [Preview](#) [Final Submit](#) [Back](#)

### 13.Steps for Case Monitoring Sheet (Form 11) केस देखरेख पत्रकासाठीची पायरी (अर्ज 11)

**Step 1:** To fill the Case Monitoring Sheet, JJB user shall click on the tab as shown in below image.

**पायरी १:** केस मॉनिटरिंग शीट भरण्यासाठी जेजेबी युजर खाली दिलेल्या प्रतिमेमध्ये दर्शविल्यानुसार टॅबवर क्लिक करेल.



### Step 2: Case Monitoring Sheet पायरी २: केस देखरेख पत्रक

- On click of the tab, user will be redirected to the page as shown below. Case Details and Particulars of child will be auto-filled from the database.
- टॅबच्या क्लिकवर, युजर खाली दर्शविल्यानुसार पृष्ठाकडे पुनर्निर्देशित करेल. मुलांचे केस तपशील आणि इतर माहिती डेटाबेसमधून ऑटो फिल केले जातील.

The screenshot shows the Case Monitoring Sheet (Form 11) form. The case number is JJB/MUM/2020/JUN/15/000026. The form contains the following fields:

- Police Station: Dc. Bhadkankar Police station mumbai-400002  
UIS: 111
- Date: 12/12/2019 23:09:18  
FIR No.: 456545
- Name of Probation Officer: \_\_\_\_\_  
Name of Lawyer: \_\_\_\_\_  
(If not represented provide Legal Aid Lawyer)
- Name of IO: \_\_\_\_\_  
Name of Child Welfare Police: Kunal Mhatre
- Nature Of Offence: Select
- PARTICULARS OF CHILD:  
Name: \_\_\_\_\_  
Parents/ Guardian: \_\_\_\_\_  
Present address: \_\_\_\_\_  
Permanent address: Same as Present Address: \_\_\_\_\_



**Step 3:** Date and Time of Child Apprehended, Date and Time of First Production, Date of Medical Examination along with Age Determination details need to be added by JJB user.

**पायरी ३:** मुलाचे मान्यताप्राप्त होण्याची तारीख आणि वेळ, प्रथम प्रोडक्षणाची तारीख आणि वेळ, वैद्यकीय परीक्षेची तारीख व वय निर्धारण तपशील जेजेबीने एंटर करणे आवश्यक आहे.



The screenshot shows a form with the following sections:

- Date and Time child Apprehended :** A text input field.
- DATE AND TIME OF FIRST PRODUCTION :** A text input field.
- DATE OF MEDICAL EXAMINATION UNDER SECTION 54 OF THE CODE OF CRIMINAL PROCEDURE,1973. :** A text input field.
- AGE DETERMINATION :**
  - Age on the Date of offence : Years: , Months: , Days:
  - Date of age Determination :
  - Time taken for age determination :

**Step 4:** JJB user can upload the Evidence Relied documents by clicking on "Choose File" option to browse the file from computer.

**पायरी ४:** संगणकावरून फाईल ब्राउझ करण्यासाठी जेजेबी युजर "चूज फाइल" वर क्लिक करून एविडेन्स रिलायड डॉक्युमेंट्स अपलोड करू शकतो.



The screenshot shows a form with the following section:

- Evidence Relied :** A section containing three "Choose file" buttons, each followed by "No file chosen".

**Step 5:** Following Details of Custody shall be entered by JJB user

**पायरी ५:** खालील कस्टडीचे तपशील जेजेबी युजर द्वारे प्रविष्ट केले जातील

- Period in Observation Home/Place of Safety. निरीक्षण निरीक्षकाचा कालावधी / सुरक्षिततेचे ठिकाण.
- Date of Grant of Bail. जामीन देण्याची तारीख.
- Name of supervision institute. पर्यवेक्षण संस्थेचे नाव



The screenshot shows a form with the following section:

CUSTODY OF CHILD		
In Observation Home/ Place of Safety	Date of grant of bail	Sent under supervision (Name of Institution) :
From : .....	.....	.....
To : .....	.....	

**Step 6:** Schedule Date and Actual Date to be fixed for better monitoring of Progress of Enquiry.

**पायरी ६:** चौकशीच्या प्रोग्रेस वर अधिक चांगल्या देखरेखीसाठी वेळापत्रक व तारीख सिस्टिम मध्ये निश्चित करावी

PROGRESS OF INQUIRY		
(Time schedule for disposal of the case to be fixed on the first day of hearing)		
Steps to be taken	Scheduled Date	Actual Date
Day 1: Social Background Report by Police (in Form No. 1)	.....	.....
Day 1: Consideration of Bail	.....	.....
Day 2: Age determination	.....	.....
Day 2: SIR (Form No 6) by Probation Officer	.....	.....
Individual Child Care Plan (Form 7)		
Day 2: Section 173 the Code of Criminal Procedure, 1973, Final Report by Police on completion of Investigation	.....	.....
Day 3: Submission of Report on Provisions of further investigation, if any Hearing on particulars and discharge, if any	.....	.....
Day 3: Section 251 the Code of Criminal Procedure, 1973, Particulars of offence and plea/admission of documents under section 294 of the Code of Criminal Procedure, 1973.	.....	.....
Day 4-6: Prosecution Evidence (From.....to.....) Depending on the number of witnesses continuous dates may be fixed)	.....	.....

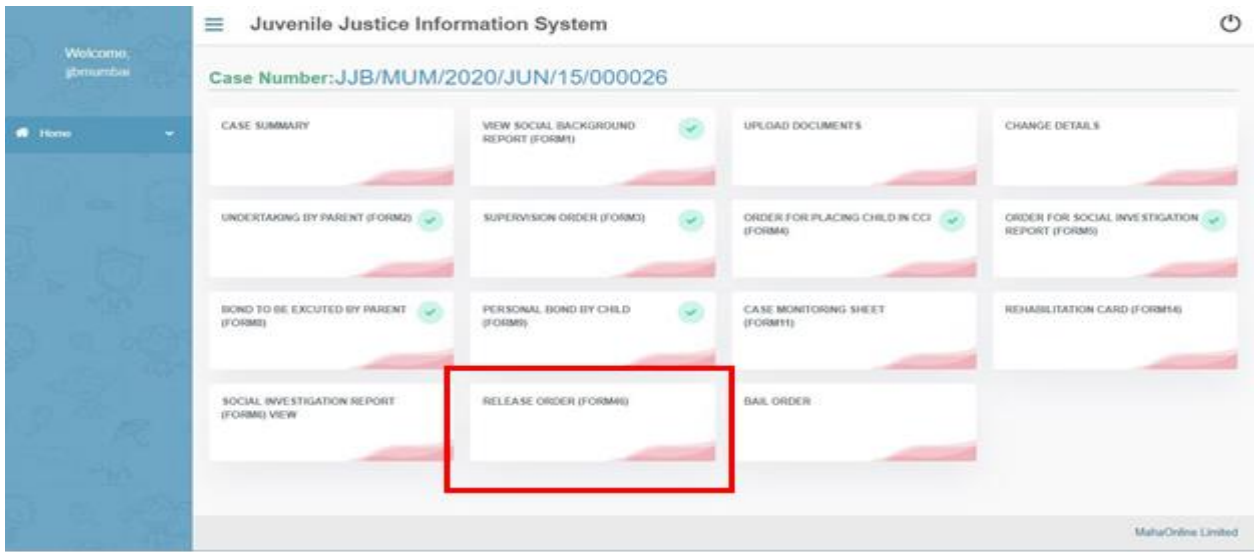
**Step 7:** The filled form shall be saved as a draft before "Final Submit".

**पायरी ७:** भरलेला अर्ज "अंतिम सबमिट" करण्यापूर्वी ड्रॉफ्ट च्या रुपात सेव्ह केला जाईल.

## 14. Steps for Release cum Restoration Order रीलीज कम रेस्टोरेशन ऑर्डरची पायरो

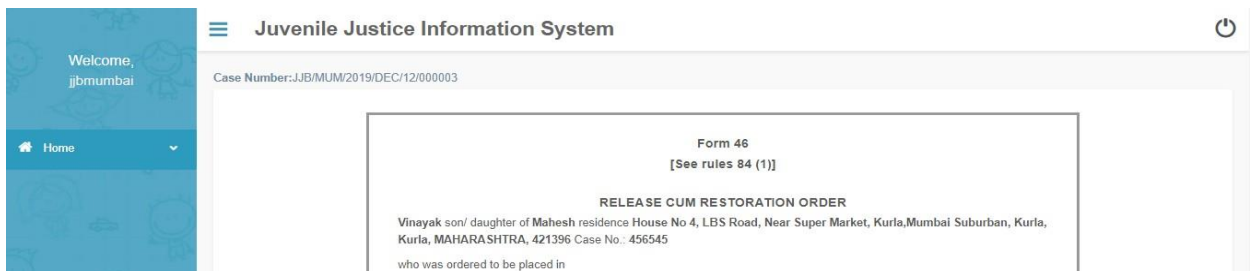
**Step 1:** JJB user can issue "Release" cum "Restoration" Order if required. To issue this order user has to click on the "Release Order" tab as shown below.

**पायरी १:** आवश्यक असल्यास जेजेबी युजर रिलीज कम रीस्टोरेशन ऑर्डर जारी करू शकतो. ऑर्डर देण्यासाठी युजरला खाली दर्शविल्याप्रमाणे "रिलीज ऑर्डर" टॅबवर क्लिक करावे लागेल.



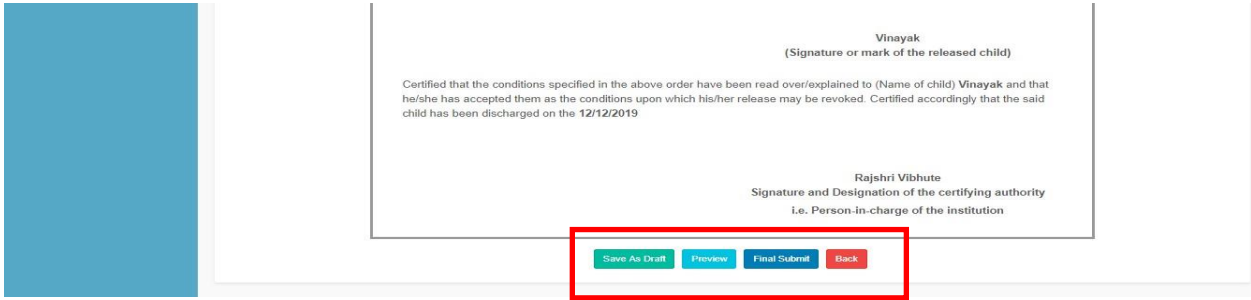
**Step 2:** System will redirect user to the form 46 as shown below.

**पायरी २:** खाली दर्शविल्याप्रमाणे ४६ अर्जाकडे पुनर्निर्देशित होईल.



**Step 3:** JJB user has to fill all the Mandatory information before clicking on the "Final Submit".

**पायरी ३:** "अंतिम सबमिट" करण्यापूर्वी जेजेबी वापरकर्त्याला सर्व अनिवार्य माहिती भरावी लागेल.



The screenshot displays a web form interface. On the left, there is a solid blue vertical bar. The main content area is a white box with a thin border. Inside this box, the text is as follows: "Vinayak (Signature or mark of the released child)" at the top, followed by a certification statement: "Certified that the conditions specified in the above order have been read over/explained to (Name of child) Vinayak and that he/she has accepted them as the conditions upon which his/her release may be revoked. Certified accordingly that the said child has been discharged on the 12/12/2019". Below this, it says "Rajshri Vibhute Signature and Designation of the certifying authority i.e. Person-in-charge of the institution". At the bottom of the form, there is a horizontal navigation bar with four buttons: "Save As Draft" (green), "Preview" (blue), "Final Submit" (dark blue), and "Back" (red). A red rectangular box highlights the "Back" button.

**Step 4:** "Back" button can be used to go back to the case details screen.

**पायरी ४:** "बॅक" बटणाचा उपयोग केस डिटेल्स स्क्रीनवर परत जाण्यासाठी केला जाऊ शकतो.

## 15. Steps to be followed by Child Care Institute

### बाल देखभाल संस्थेच्या पुढील पायऱ्या

#### Step 1: Log-in by Child Care Institute

##### पायरी १: बाल देखभाल संस्थेचे लॉगिन

- Child Care Institute can log-in into the system with valid credentials provided by Women and Child Development Department.
- महिला व बालविकास विभागाने पुरविलेल्या योग्य क्रेडेन्शियल्ससह चाईल्ड केअर इन्स्टिट्यूट सिस्टिममध्ये लॉग इन करू शकता.

#### Step 2: Home Screen

##### पायरी २: मुख्यपृष्ठ

- After Log-in, Home screen appears on the screen with the case details for which "Place of Child in CCI" order is issued.
- लॉग-इन नंतर, मुख्यपृष्ठावर केसबद्दल माहिती आढळेल ज्यासाठी "सीसीआय मधील मुलाचे प्लेस" ऑर्डर जारी केले जाते.



The screenshot displays the Home screen of the Juvenile Justice Information System. The page title is "Juvenile Justice Information System". The user is logged in as "Welcome, CCIMUMBAI". The main content area shows "CCI Application Details" with a table containing one row of data. The table has columns for "Details", "Application No", "FIR DD No", "Name of Child", and "Social Background Report Date". The "View" button in the "Details" column is highlighted with a red box.

Details	Application No	FIR DD No	Name of Child	Social Background Report Date
View	J.B/MUM/2019/DEC/12/000003	456545	Vinayak	12-12-2019 00:02:39

### Step 3: View Link

#### पायरी ३: लिंक पहा

- CCI user will click on view link to enter the custody details for the child.
- सीसीआय युजर मुलाची कस्टडीबद्दल माहिती एंटर करण्यासाठी View लिंकवर क्लिक करेल.



## Step 4: Child Custody Details

### पायरी ४: बाल संरक्षणाचा तपशील

- Child Custody Details screen appears on the screen as shown below
- चाईल्ड कस्टडी डिटेल्स माहिती खालील प्रमाणे स्क्रीनवर दिसते
- Admission No, Date of Apprehension, Date of Admission is mandatory. CCI can also make a note in the same form if child is having any personal belongings. प्रवेश क्रमांक, मूल्यांकन तारीख, प्रवेश तारीख अनिवार्य आहे. तसेच, मुलाकडे काही वैयक्तिक वस्तू असल्यास सीसीआय त्याच अर्जांमध्ये एक note तयार करू शकते.
- CCI user has to save the draft before final submit.
- अंतिम सबमिट करण्यापूर्वी सीसीआय युजरला ड्राफ्ट सेव्ह करावा लागेल.

Welcome, CCIMUMBAI

Juvenile Justice Information System

Case Number: JJB/MUM/2020/JUN/15/000026

Rajshri Vibhute  
The Hindu Womens welfare society , shradhanand Mahalshram, Shradhanand road Maheshwari Udhanajewal, Matunga, Mumbai-19

Application Number: JJB/MUM/2019/DEC/12/000003  
Child Name: Vinayak  
Age: 12  
Address: House No 4, LBS Road, Near Super Market, Kurla, Mumbai Suburban, Kurla, Kurla, MAHARASHTRA,  
Pincode: 421396  
Custody Date: 12/12/2019

Admission Number: .....  
Date of Apprehension: .....  
Date of Admission: .....

S/Section: 111  
Personal Belonging:  
.....

Brought by: .....  
Dated: 12/12/2019  
Name of receiver: .....

Save Final Submit Back

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## Step 5: Upload Medical Report

### पायरी ५: वैद्यकीय अहवाल अपलोड करा

- CCI user can upload the medical report by clicking on upload document tab.
- सीसीआय युजर अपलोड डॉक्युमेंट टॅबवर क्लिक करून वैद्यकीय अहवाल अपलोड करू शकतो.





## Step 6: View Medical Report uploaded by User.

पायरी ६: युजरने अपलोड केलेला वैद्यकीय अहवाल पहा

The screenshot displays the 'Juvenile Justice Information System' interface. The top navigation bar includes a hamburger menu, the system name, and a power icon. The main content area shows the 'Case Number: JJB/MUM/2020/JUN/15/000026'. Below this is the 'Upload Documents' section, which includes a 'Document Description' field, a character count, and a file selection area. The file selection area contains a 'Choose file' button (highlighted with a red box), a 'No file chosen' label, and 'Back', 'Upload', and 'Skip' buttons (with 'Upload' highlighted by a red box). Below the upload section is a table of uploaded documents. The table has columns for 'Document', 'Updated By', 'Uploaded On', and 'View Documents'. The 'View Documents' column contains two 'View' buttons (both highlighted with red boxes). The table data is as follows:

Document	Updated By	Uploaded On	View Documents
Medical Report	TEJAS MUNI	12-12-2019 14:46:31	<a href="#">View</a>
Supporting Document	Kunal Mhatre	12-12-2019 13:11:51	<a href="#">View</a>

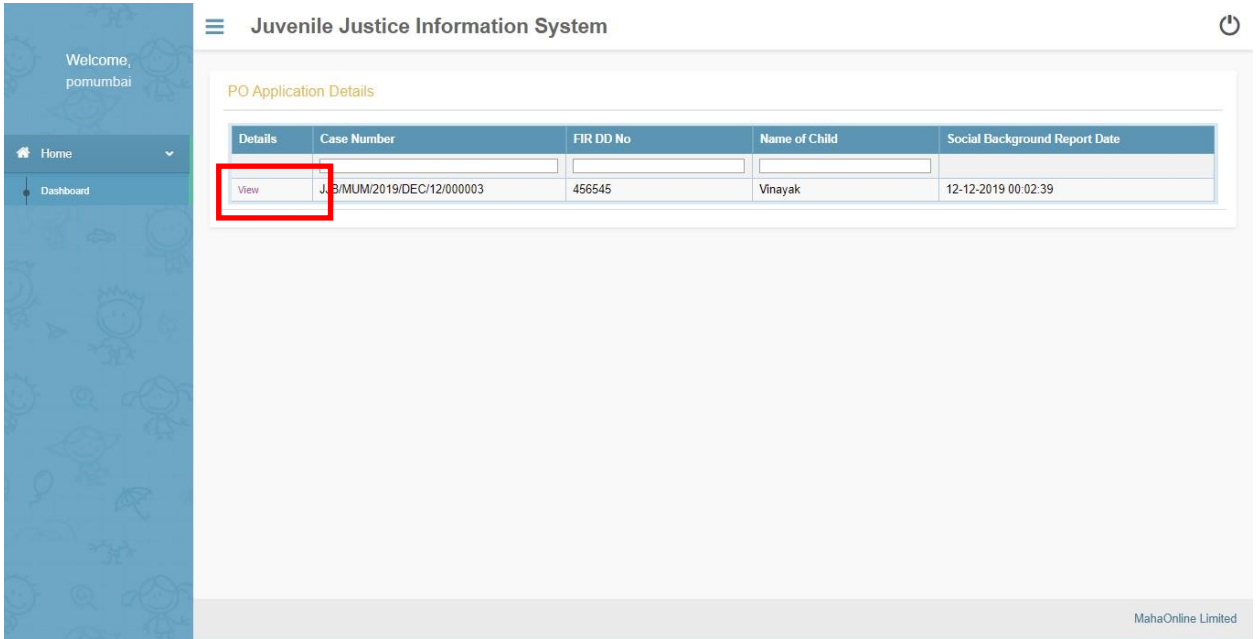
The footer of the page reads 'MahaOnline Limited'.

## 16. Steps to be followed by Probation Officer प्रोबेशन ऑफिसरने अनुसरण करण्याचे स्टेप्स

### Step 1: Probation Officer Log-in

#### पायरी १: प्रोबेशन ऑफिसर लॉग-इन

- Probation Officer will log-in into the system with valid credentials. After successful login, case details page will appear on the screen.
- प्रोबेशन ऑफिसर योग्य क्रेडेन्शियल्ससह सिस्टममध्ये लॉग इन करेल. लॉगिन नंतर, केस डिटेल्स पेज स्क्रीनवर दिसून येईल.



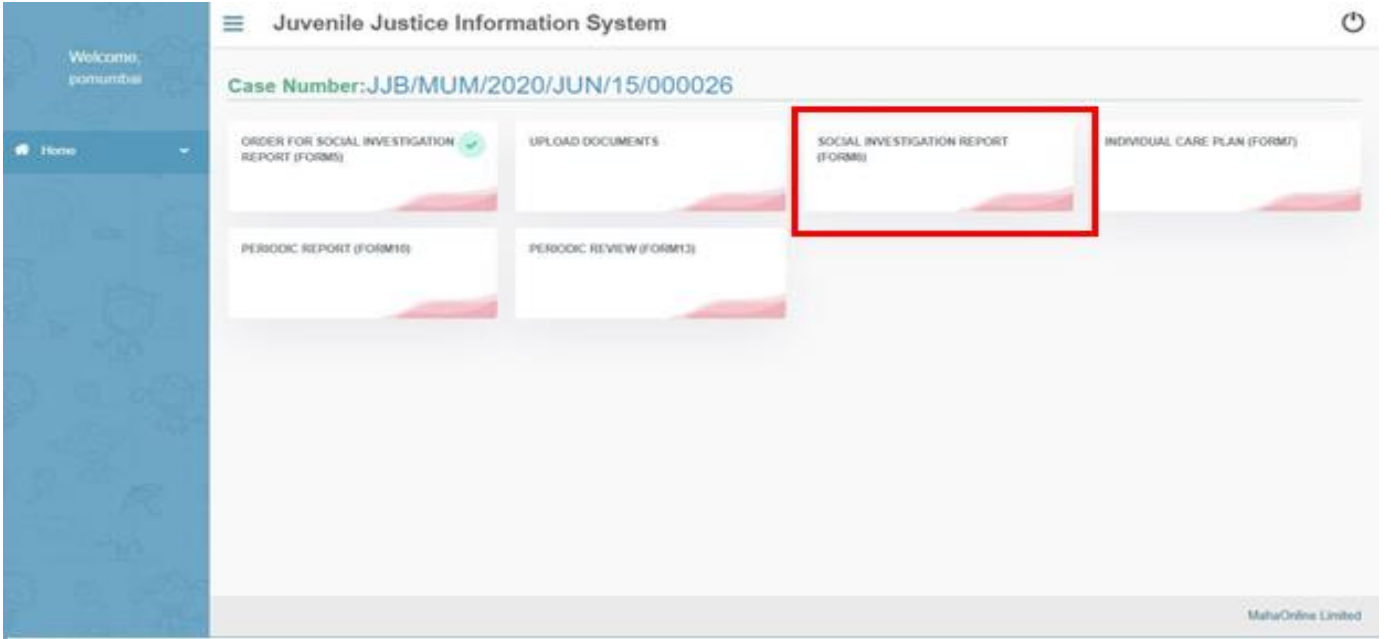
The screenshot shows the Juvenile Justice Information System (JJIS) interface. The header includes the text "Welcome, pomumbai" and "Juvenile Justice Information System". The main content area is titled "PO Application Details" and contains a table with the following data:

Details	Case Number	FIR DD No	Name of Child	Social Background Report Date
View	J.3/MUM/2019/DEC/12/000003	456545	Vinayak	12-12-2019 00:02:39

### Step 2: Case View

#### पायरी २: केस व्ह्यू

- Probation officer clicks on View link and then click on "Social Investigation Report" tab to submit the Investigation report.
- प्रोबेशन अधिकारी View लिंकवर क्लिक करतात आणि नंतर "इन्वेस्टिगेशन रिपोर्ट" टॅबवर क्लिक करून तपास अहवाल सबमिट करतात.



### Step 3: Social Investigation Report

#### पायरी ३: सामाजिक अन्वेषण अहवाल

- Form 6 will appear on the screen with auto-fill data from "Social Background Report". PO can make the changes in the data and submit to the JJB user.
- अर्ज ६ "सामाजिक पार्श्वभूमी अहवाल" वरून ऑटोफिल डेटासह स्क्रीनवर दिसून येईल. पीओ डेटामध्ये बदल करू शकतात आणि जेजेबीला सबमिट करू शकतात.

**Welcome, pomsmbas**  
**Juvenile Justice Information System**  
**Case Number: JJB/MUM/2020/JUN/15/000026**  
**FORM 6**  
**[See rules 10 (A)(3), 11 (2), 66 (1), 66 (3)(i)]**  
**SOCIAL INVESTIGATION REPORT FOR CHILDREN IN CONFLICT WITH LAW**  
 Submitted to the Juvenile Justice Board Mulanesh/Mulanesh Nirikshan Gruh, Dongari, June Jail Road, Umakherdi, Mumbai 400009 Probation Officer/ Voluntary/Non-Governmental Organization Kunal Mhatre \*  
 FIR No. \* 456545 Under sections 111 Police Station \* DR. BHACKAMKAR POLICE STATION MUMBAI-400052  
 Nature of offence alleged: Select  
**Personal Details**  
 1. Name of the Child \* Vinyak  
 2. Name of Father \* MAHESH Name of Mother \* REKHA  
 3. Name of Guardian \* Name of Guardian2 Name of Guardian3  
**DOB \* AGE**  
 Age \* 12 Sex \* Male Religion \* Hindu  
 Caste \* SC Mobile No.  
**Address Details**  
 Name of Building \* HOUSE NO 4 Street \* LBS ROAD Landmark \* NEAR SUPER MARKET  
 Locality \* KURLA State \* MAHARASHTRA District \* Mumbai Suburban  
 Taluka \* Kurla Village \* Kurla Pincode \* 421356  
 Whether child has any disability \* Yes Type of Disability \* Other (Please Specify) Other Disability \* Hearing Impairment  
**Save as Draft**  
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- PO has to enter data for all the mandatory fields in Family Background Details.
- पीओला कौटुंबिक पार्श्वभूमी तपशीलात सर्व अनिवार्य रकान्यांसाठी डेटा प्रविष्ट करावा लागेल.

**Welcome, pomsmbas**  
**Juvenile Justice Information System**  
**Case Number: JJB/MUM/2020/JUN/15/000026**  
**Family Background Details**  
 15. If the child or person is married, name, age and details of spouse and children and relationship:  
 Is Married? \* Select  
 16. Relationship among the family members  
 Father & Mother \* Select Father & Child \* Select Mother & Child \* Select  
 Father & Siblings \* Select Mother & Siblings \* Select Child & Siblings \* Select  
 Child & Grandparents \* Select  
 17. History of involvement of family members in offences, if any \* Select  
 18. Attitude/opinion towards religious/religious practices of child and family \*  
 19. Present living conditions \*  
 20. Other factors of importance if any \*  
**Go to Previous Step** **Save as Draft** **Go to next step**  
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- Child background details, Income utilization details if any shall be filled by PO user.
- मुलाची पार्श्वभूमी, फील्ड असल्यास उत्पन्नाच्या वापराचे तपशील पीओद्वारे एंटर केले जाई

Welcome, pomumbai

Home

Juvenile Justice Information System

Case Number: JJB/MUM/2020/JUN/15/000026

Child Background Details

Habbits A

Smoking  
 Alcohol consumption  
 Drug use (specify)  
 Gambling  
 Begging  
 Any other (mobile games, internet surfing, etc.)  
 None

Watching TV/movies  
 Playing indoor/ outdoor games  
 Reading books  
 Drawing/painting/acting/singing  
 Any other  
 None

Details of Income utilization

i) Extra-curricular interests

ii) Outstanding characteristics and personality traits

iii) Any positive/ special skills, talents, habits, behaviour, sense of responsibility

22. Child's opinion/reaction/experience related to discipline in the home \*

23. Employment details of the child, if any \*  
 Yes

Details of income utilization \*  
 Working in shop

24. Details of income utilization and manner of income utilization\*  
 Meetfamily

25. Work record (reasons for leaving, vocational interests, attitude towards job or employers)

26. The details of education of the child: \*  
 Religious Schools

[C] Religious schools\*  
 Madrasa

27. Attitude of class mates towards the child

28. Attitude of teachers and classmates towards the child

29. The reason for leaving School (tick Yes/No as applicable) \*  
 i) Indifferent attitude of the teachers/unable to understand the subjects \*  
 Select

ii) Failure in the class last studied \*  
 Select

iii) Lack of interest in the school activities \*  
 Select

v) To earn and support the family \*  
 Select

vi) Sudden demise of parents \*  
 Select

vii) Bullying in school \*  
 Select

viii) Right school atmosphere \*  
 Select

ix) Absenteeism followed by running away from school \*  
 Select

x) There is no age appropriate school nearby \*  
 Select

xii) Humiliation in school \*  
 Select

xiii) Corporal punishment \*  
 Select

xiv) Medium of instruction \*  
 Select

(xv) Unable to cope with studies \*  
 Select

(xvi) Harsh punishment at home/school due to lack of progress \*  
 Select

(xvii) Learning disability, if any \*  
 Select

xviii) Others (please specify) \*  
 Select

Go to Previous Step Save as Draft Go to next Step

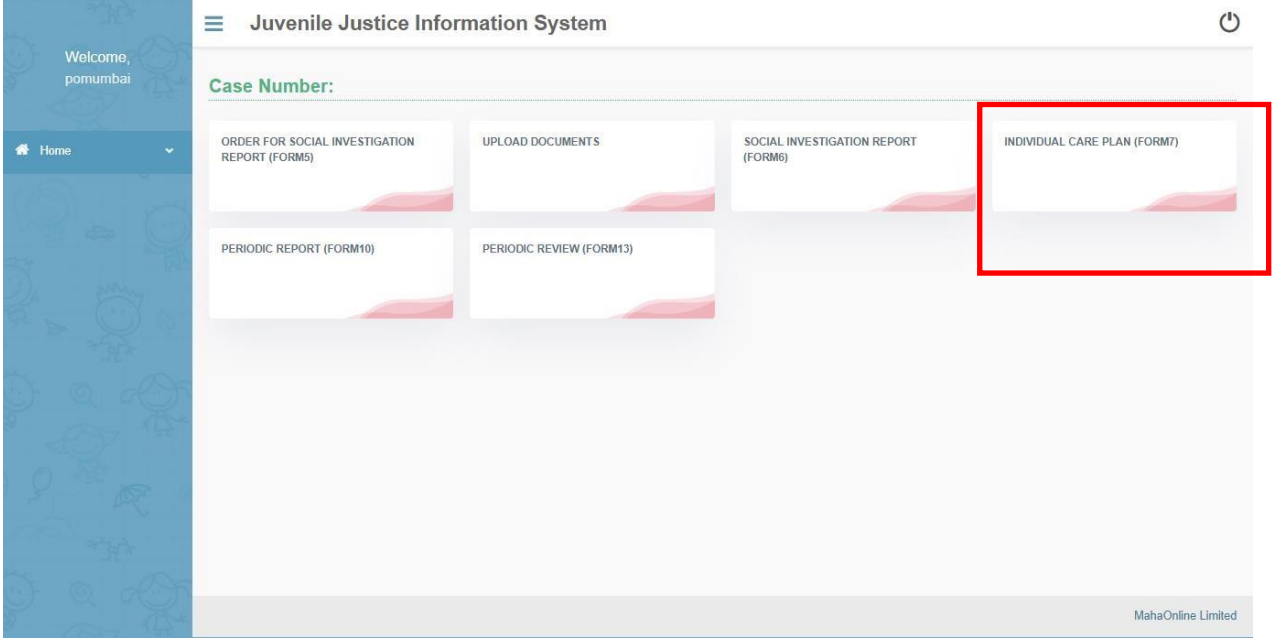
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- After submission of all the details, PO has to click on "Save Draft" and then PO can "Preview" the form before its final submission.
- सर्व तपशील सबमिट केल्यानंतर पीओला "सेव्ह ड्राफ्ट" वर क्लिक करावे लागेल आणि त्यानंतर पीओ अंतिम सबमिट करण्यापूर्वी अर्जाचे "पूर्वावलोकन (Preview)" करू शकेल.

## 17. Steps to follow for Individual Care Plan वैयक्तिक काळजी योजने च्या स्टेप्स

**Step 1: PO has to click on "Individual Care Plan" tab.**

**पायरी १: पीओ यांना "वैयक्तिक काळजी योजना" टॅबवर क्लिक करावे लागेल.**



**Step 2: Following page will appear on the screen.**

**पायरी २: खालील पेज स्क्रीनवर दिसून येईल.**



**Step 3: Child Individual Care Plan is divided into 4 parts as shown below –**  
**पायरी ३: Child Individual Care योजना खालीलप्रमाणे चार भागात विभागली आहे –**

- a. Personal Details (To be provided by Child /Parent/Both on admission of the child in the institute)  
वैयक्तिक तपशील (बालक / पालक / दोघांनीही संस्थेत प्रवेश करण्याच्या वेळेस दिलेली माहिती)
- b. PROGRESS REPORT OF THE CHILD (to be prepared every fortnight for first three months and thereafter to be prepared once a month)  
मुलाच प्रगती अहवाल (पहिल्या तीन महिन्यांसाठी प्रत्येक १५ दिवसांनी आणि त्यानंतर महिन्यातून एकदा तयार करण्यात यावा)
- c. PRE-RELEASE REPORT (to be prepared 15 days prior to release)  
प्री-रिलीझ रिपोर्ट (रिलीझच्या 15 दिवस आधी तयार केले जावे)
- d. POST-RELEASE/RESTORATION REPORT OF THE CHILD  
मुलाची पोस्ट-रिलीज / विश्रांती अहवाल

## Step 4: Personal Details

### पायरी ४: वैयक्तिक माहिती

- Personal details of the child will be auto-fetched from the master database.
- मास्टर डेटाबेसमधून मुलाचे वैयक्तिक तपशील ऑटो फेच केले जाईल.
- Based on the all information available, PO will make a note in the application for following area of concern.
- उपलब्ध असलेल्या सर्व माहितीच्या आधारे पीओ कन्सर्न एरिया साठी अर्जामध्ये नोट(माहिती)नोंदवेल.
- Descriptive text boxes are provided for the same.
- त्यासाठी वर्णनात्मक मजकूर बॉक्स प्रदान केले आहेत.
- User has to save the draft before its final submission. User can also preview the same.
- अंतिम सबमिट करण्यापूर्वी युजरला ड्राफ्ट सेव्ह करावा लागेल. तसेच, युजर त्याचे पूर्वावलोकन करू शकतो.

Welcome, pombal

Juvenile Justice Information System

Case Number: JJB/MUM/2020/JUN/15/000026

Form 7  
[See rules 15(2), 13(7)(v), 13(8)(b), 19(3), 19(16), 21 (b), 64 (b) (vi), 64 (b) (x), 71 (f) (2)]

INDIVIDUAL CARE PLAN

Name of Case Worker/Child Welfare Officer/Probation officer*	Date of preparing the Individual Care Plan*	Case Profile Date*
pombal		10/12/2019
Case/Profile No*	U/Section, applicable in case of child in need of care and protection*	FIR No.
JJB/MUM/2019/DEC/12/00003	111	456545
Police Station*	Address of the Board or the Committee*	Admission No. (if child is in an institution)*
Dr. Bhaskar Police station mumbai-400002	Muliche/Mulanche Nikshan Gruh, Dongri, Juna Jai Road, Umeshadi, Mumbai 400009	64749
Stay of the child (Fill as applicable)*	First Production Infront Of*	Date of Admission (if child is in an institution)*
Select	Kunal Mhatre	12/12/2019
Date of Release on Bail		Date of first production or appearance before the Board*
		10/12/2019

Sr No	Category	Area of Concern	Proposed Interventions
1	<input checked="" type="checkbox"/> Child Expectation form Care and Protection		
2	<input checked="" type="checkbox"/> Health and nutrition needs		



## Step 5: Progress Report of the Child

### पायरी ५: मुलाचा प्रगती अहवाल

- Basic details are auto-filled from the master database. User has to mention the period of the report.
- मास्टर डेटाबेसमधून मूलभूत माहिती ऑटो फिल केली जाते. युजर ने रिपोर्ट चा कालावधी नमूद करणे आवश्यक आहे.

Welcome, pomumbai

Juvenile Justice Information System

Case Number: JJB/MUM/2020/JUN/15/000026

B. PROGRESS REPORT OF THE CHILD (to be prepared every fortnight for first three months and thereafter to be prepared once a month)

1. Name of the Probation Officer/Case Worker/Child Welfare Officer\*  
pomumbai

2. Period of the report\*

3. Admission No\*  
64749

4. Board or Committee\*  
Mulanje/Mulanje Nikshan Gruh, Dongar, Juna Jail Road, Umartkadi, Mumbai 400009

5. Profile No\*

6. Name of the Child\*  
Vinayak

7. Stay of the child (Fill as applicable) \*  
Select

8. Place of interview\*

Dates Of Interview\*

9. General conduct and progress of the child during the period of the report \*

- Saved application can be tracked in the form of table. Details can also be previewed by clicking on the "Preview" button.
- सेव्ह केलेले ॲप्लिकेशन टेबलच्या स्वरुपात ट्रॅक केले जाऊ शकते. तसेच "प्रीव्ह्यू" बटणावर क्लिक करून पूर्वावलोकन केले जाऊ शकते.

11. Any proceedings before the committee or Board or Childrens court\*  
Variation of conditions of bond

12. Period of supervision completed on.\*  
12/12/2019

Result of supervision with remarks (if any)\*  
NA

Name of the parent/guardian/fit person under whose care the child is to live after the supervision is over \*  
NA

Address Of parent/guardian/fit person under whose care the child is to live after the supervision is over \*  
NA

Date of report\*  
11/12/2019

Signature of the Probation Officer\*  
pomumbai

Save Part B As Draft < Back To Part A

SrNo	Application No	Name Of Child	Probation Officer Name	Profile No	Report Date	Admission No	Action
1	JJB/MUM/2019/DEC/12/000003	Vinayak	pomumbai	6767	11/12/2019	64749	Preview

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## Step 6: Pre-Release Report

### पायरी ६: प्रकाशनपूर्व अहवाल

- PO will enter all the Mandatory details and save the draft before final submit.
- पीओ सर्व अनिवार्य तपशील एंटर करेल आणि अंतिम सबमिट करण्यापूर्वी ड्राफ्ट सेव्ह करेल.

Case Number: JJB/MUM/2020/JUN/15/000026

C. PRE-RELEASE REPORT (to be prepared 15 days prior to release)

1. Details of place of transfer and authority concerned responsible in the place of transfer/release \*

2. Reason for transfer or release \*

3. Details of placement of the child in different institutions/family \*

4. Training undergone and skills acquired\*

5. Certificates/ Awards received \*

6. Last progress report of the child (to be attached, refer Part II)\*

7. Rehabilitation and restoration plan of the child (to be prepared with reference to progress reports of the child) \*

Sl No	Category	Area of Concern	Proposed Interventions
1	Child Expectation from Care and Protection		

## Step 7: Post-Release/Restoration Report of the Child

### पायरी ७: मुलाचा प्रकाशन / पुनर्संचयित अहवाल

- PO will enter all the Mandatory details and save the draft before final submit.
- पीओ सर्व अनिवार्य तपशील एंटर करेल आणि अंतिम सबमिट करण्यापूर्वी ड्राफ्ट सेव्ह करेल.

Case Number: JJB/MUM/2020/JUN/15/000026

1. Status of Bank Account: [Select] [ ]

2. Earnings and belongings of the child: handed over to the child or his parents/guardians: [Select] [ ]

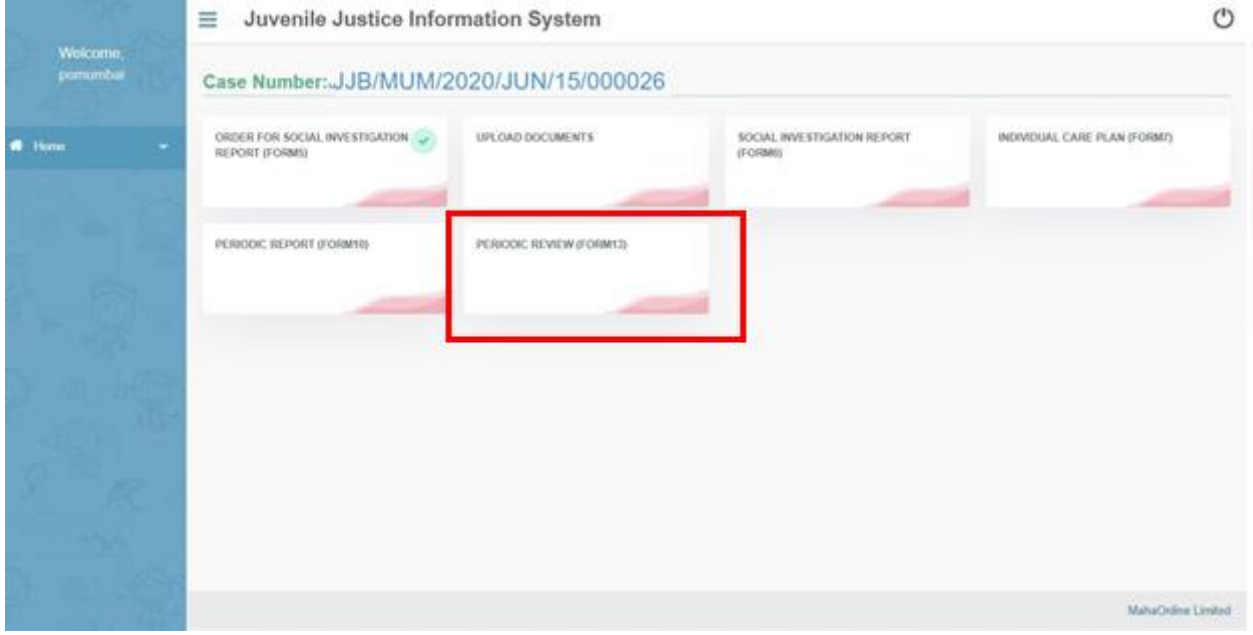
3. First interaction report of the Probation Officer/Child Welfare Officer/Case Worker /social worker/non-governmental organization identified for follow up with the child postrelease [ ]

4. Progress made with reference to Rehabilitation and Restoration Plan [ ]

5. Family's behaviour/attitude towards the child.... [ ]

## 18. Steps to follow for Periodic Review (Form 13) नियतकालिक पुनरावलोकनाचे अनुसरण करण्याचे चरण (फॉर्म १३)

**Step 1: Probation officer has to click on tab as shown in below image.**  
पायरी १: प्रोबेशन ऑफिसरने खालील दाखविल्याप्रमाणे टॅबवर क्लिक करणे आवश्यक आहे.



**Step 2: Periodic Review of Child in Place of Safety.**  
पायरी २: सुरक्षिततेच्या ठिकाणी मुलाचा नियतकालिक आढावा

- Periodic Review of Child in Place of Safety ie. Form 13 will appear on screen. PO will fill all the required information, including "period of review, next date of hearing etc".
- मुलाच्या सुरक्षिततेच्या नियमाने आढावा घेणारा फॉर्म १३ स्क्रीनवर दिसून येईल. पीओ आढावा कालावधी, सुनावणीची पुढील तारीख इ. समाविष्टीत सर्व आवश्यक माहिती फॉर्म मध्ये भरेल.

The screenshot shows the Juvenile Justice Information System interface with the 'Form 13' form displayed. The form is titled 'Form 13 [See rule 13(8)(iv)] PERIODIC REVIEW OF A CHILD IN PLACE OF SAFETY'. The form contains the following information:

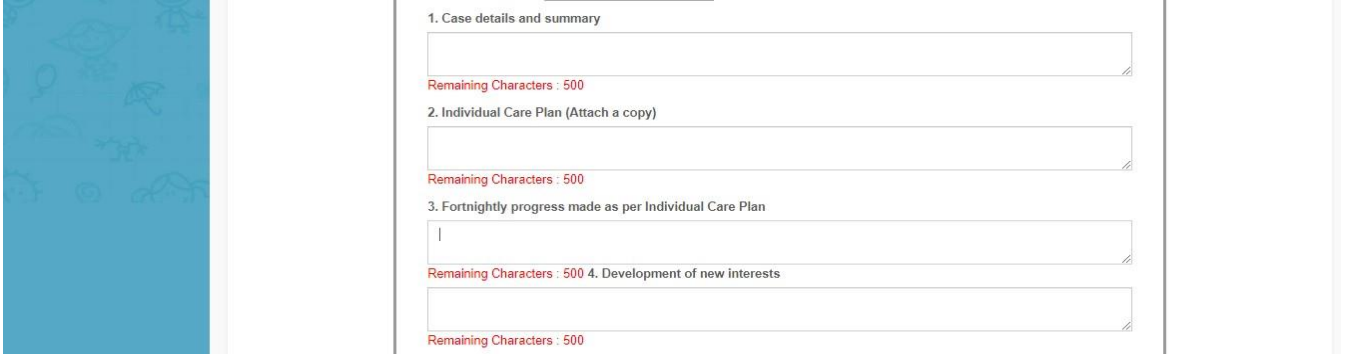
FIR No.: 456545 Police Station Dr. Bhadkamkar Police station mumbai-400002 U/Sections 111 in the matter of ..... vs. ....

Whereas Vinayak Age 12 has on ..... been found to be a child in conflict with law, and has been placed in Rajshri Vibhute

Period of Review: From ..... Vs. ....

Name of the Child Vinayak  
Father's Name Mahesh  
Date of admission 12/12/2019  
Next date of hearing

- Descriptive text inputs are provided to fill the Case Details and Summary, Individual Care Plan, Fortnightly progress made as per Individual Care Plan, Development of new interests, Psycho-social progress made by the child.
- केसचा तपशील आणि सारांश, वैयक्तिक काळजी योजना, वैयक्तिक काळजी योजनेनुसार झालेली प्रगती, नवीन आवडींचा विकास, मुलाने केलेल्या मानसिक-सामाजिक प्रगतीसाठी वर्णनात्मक टेक्स्ट बॉक्स ची सुविधा देण्यात आली आहे.



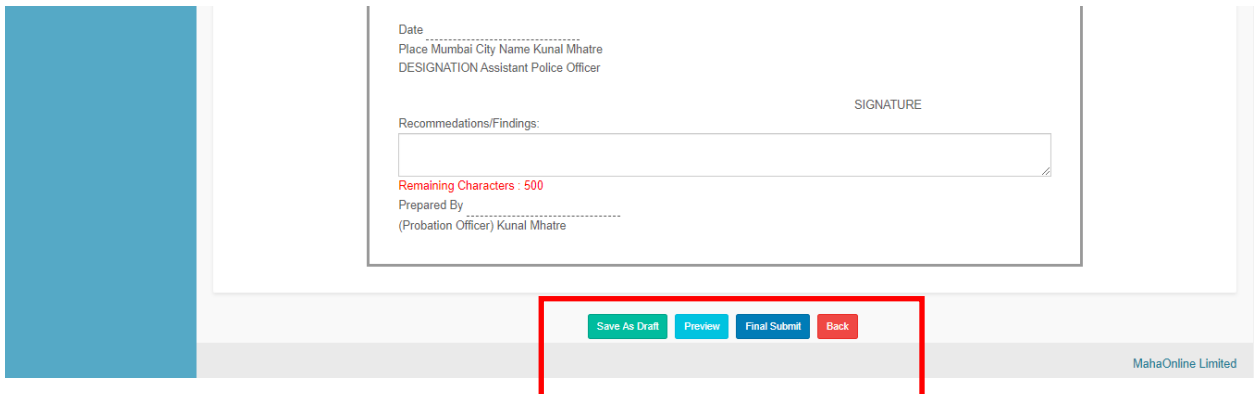
1. Case details and summary  
Remaining Characters : 500

2. Individual Care Plan (Attach a copy)  
Remaining Characters : 500

3. Fortnightly progress made as per Individual Care Plan  
Remaining Characters : 500

4. Development of new interests  
Remaining Characters : 500

- Along with the basic case details, following information is also captured in the system for which descriptive input fields are provided –
- मूलभूत तपशीलांसह, खालील माहिती देखील सिस्टममध्ये घेण्यासाठी वर्णनात्मक इनपुट फील्ड प्रदान केल्या आहेत-
- Recommendation/findings has to be entered by PO before final submit. Form can also be previewed before final submit.
- अंतिम सबमिट करण्यापूर्वी पीओद्वारे शिफारस / निष्कर्ष घ्यावे लागतात. तसेच अंतिम सबमिट करण्यापूर्वी फॉर्मचे पूर्वावलोकन केले जाऊ शकते.



Date \_\_\_\_\_  
Place Mumbai City Name Kunal Mhatre  
DESIGNATION Assistant Police Officer

SIGNATURE

Recommendations/Findings:  
Remaining Characters : 500

Prepared By \_\_\_\_\_  
(Probation Officer) Kunal Mhatre

Save As Draft Preview Final Submit Back

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## **19. JJB Application Process Flow**

### **जेजेबी एप्लिकेशन प्रोसेस फ्लो**

- Click on below link to view the process flow of JJB Application
- जेजेबी कार्यपध्दती पाहण्यासाठी खालील लिन्कवर क्लिक करा

Link: **[JJB Process Flow](#)**

**Thank You.**